

## **APRIL 9, 2018**

Present: Mayor Brian Peterson

Councillors: Ed Smith

Craig Hewitt

Bill Guise

Lyle Sipe

CAO: Greg Gayton

Rhonda Tofteland-recording secretary

Public Works-Steve Rawlyk - Public Works Supervisor

1. Mayor Peterson called the meeting to order at 5:38 p.m.

2. Public works presented an Line of Business chart explaining activity breakdowns per employee.

Discussion ensued regarding snow drifts on streets, sidewalks, cleaning out curbs for drainage and culverts. Council also asked about water audit adjustments and future use of old firehall. Mr. Rawlyk informed that they would use the old firehall for mowing equipment and that the water inspection responses were coming along well.

Public Works Supervisor Steve Rawlyk left the meeting at 5:57

Council would also like public works to have a daily log book available for review by CAO.

3. Minutes of the March 26, 2018 regular Council meeting

**MOVED** by Councillor Sipe that the minutes of the March 26, 2018 regular Council meeting be approved as presented. **CARRIED**

**04/18/52**

4. Business arising from the Minutes: no business arising.

5. Meetings Attended:

Councillor Sipe attended a Library meeting, the Inter-municipal meeting and also worked a casino for the Pioneer Home.

Councillor Smith and Councillor Guise also attended the Inter-municipal meeting.

Mayor Peterson attended a mayor's meeting regarding inter-municipal agreements, and a Fire Chiefs meeting regarding the new radio system,

noting that there will be no funding from the County. He also worked a casino for the Pioneer Home and attended the Inter-municipal meeting.

CAO Gayton along with Steve Rawlyk met with Swamp Donkey regarding effluent usage following up with phone calls to Alberta Environment and another municipality that had sold effluent. He also met with public works regarding water operations response for Glenora Skoreyko's report. CAO Gayton also organized and attended the Intermunicipal meeting.

## 6. Correspondence:

- a) GPREP – Regional Hazard Identification – received as information
- b) Municipal affairs MAP (Municipal Accountability Program)– received as information
- c) Municipal World subscription –  
**MOVED** by Councillor Sipe made a motion to purchase two subscriptions.  
**CARRIED 04/18/53**
- d) Letter from Town of Wembley – received as information
- e) Peace Library System- request for meeting. It was decided to add them to a future meeting agenda.

## 7. Other Business & Information:

- a) County Subdivision Referral – received as information – no concerns
- b) Minimum Tax – lengthy discussion ensued regarding whether to raise the minimum tax rates. The following are the results :

**MOVED** by Mayor Peterson to increase the residential occupied minimum tax to \$700.00 per year to be reviewed annually. **CARRIED 04/18/54**

**MOVED** by Councillor Smith to increase the vacant residential tax to \$800.00 per year to be reviewed annually. **CARRIED 04/18/55**

**MOVED** by Councillor Hewitt to increase the commercial minimum tax to \$800.00 per year to be reviewed annually. **CARRIED 04/18/56**

**MOVED** by Councillor Hewitt to increase the vacant commercial minimum tax to \$1000.00 per year to be reviewed annually. **CARRIED 04/18/57**

Council discussed how to spend the new tax dollars as a result of this increase. Some ideas were beautification incentives / rebates as well as

incentives / rebates for demolishing old building, cleaning up derelict yards, etc.

c) Budget Update – MSI operating grant up to \$99,000.00 -suggestions for usage included new fire department radio system and cemetery software. Presented as information

It was decided to have an extra budget meeting Monday, April 16 at 5:30. Supper will be provided.

d) Stantec – (IFC) Inter-municipal Collaboration Framework Development – a recommendation was made to have a copy available for council perusal. Mayor Peterson commented further on the IFC process

e) CNRL proposed sour gas battery located at 06-08-73-10-W6 -received as information – no concerns.

f) Hythe Cemetery – an application to the County of Grande Prairie for cemetery improvement funding was presented as information and background. Deb Balderston had prepared the application.

#### CAO Report

a) A lot of time spent on pension plan and database administration.

b) Grant for STEP program was declined – as a result, the advertisement for two student summer workers will be changed to one.

c) SPPARC Doctors recruitment committee – a suggestion was made by CAO for one Councillor to also attend these quarterly meetings.

**MOVED** by Mayor Peterson appointed Councillor Sipe to attend the SPARC quarterly meetings. **CARRIED 04/18/58**

d. An ACP grant application has been submitted for safety training – unknown result to date.

Volunteer supper notes – pulled pork, salad, buns and dessert.  
Councillor Sipe to MC – doors open at 4:30. Votes were counted for the Ken Brandsater Memorial Volunteer of the Year Award. The winners are The Hythe Thrift Shop staff.

8. Other matters (members' business):

a. Concerns were raised regarding the apparent issues with the Pioneer Home Expansion. Mayor Peterson explained the situation.

b. Discussion regarding the Alberta Health Services empty lot.

c. A staff report for things such as mowing was requested. CAO will try to have a memo for the May meeting.

d. The possibility of getting the Historical Society or some seniors to man the tourist booth was discussed

e. Suggestion was made to have a County by-law officer attend a Council meeting to discuss unsightly premises enforcement.

**MOVED** by Mayor Peterson to go into camera at 8:45. **CARRIED**  
**04/18/59**

9. In Camera

a) While in camera, council discussed several business proposals as well as an access agreement with CNRL.

**MOVED** by Councillor Sipe to go back into open session. **CARRIED**  
**04/18/60**

10. Adjournment

**MOVED** by Councilor Smith that the meeting be adjourned. **CARRIED**  
**04/18/61**

Time of adjournment was 9:29 p.m.