

MINUTES OF MONDAY, April 14, 2020 AT 4:00 PM REGULAR  
MEETING OF THE HYTHE VILLAGE COUNCIL HELD AT  
THE GLAS HOUSE, HYTHE

Present: Mayor Brian Peterson  
Deputy Mayor Hewitt  
Councillors: Bill Guise  
Sandra Miller  
Ed Smith  
CAO: Leona Hanson  
Recording Secretary: Leona Hanson

1. Mayor Peterson called the meeting to order at 4:12 p.m.

2. Adopt Meeting Agenda

**MOVED** by Councillor Miller to adopt the meeting agenda.

**CARRIED 04/20/79**

3. Minutes of the March 30, 2020 Regular Council Meeting

**MOVED** by Councillor Guise to approve the minutes of the March 30, 2020 regular council meeting.

**CARRIED 04/20/80**

4. Business Arising from the Minutes.

No Business Arising

5. Delegations

No delegations

6. Operations Update

a. Operations Update:

Good news on acquiring a new washroom facility for the municipal campground. Deputy Mayor Hewitt reported that Horizon North Camp and Catering had finalized a purchase agreement in the amount of \$1.00 with the Village of Hythe for a Wash Car unit to be placed at the Campground. The unit will be delivered in the next month with some retrofitting for accessibility. The new unit will replace the existing washroom facility at the campground. This is a significant donation to the Village and Council expressed their sincere appreciation and recognition will be placed on the unit once installed.

CAO had discussion with Sargeant Ash Browne with the Beaverlodge RCMP Detachment on activity in the area as well as a follow up on the Citizens on Patrol program. Sargeant Browne provided some information on the program and offered an officer resource if Council wishes to establish the program in the community. Council directed Administration to gather additional information and bring back a process to setup the COP program including the opportunity to work with established Rural Crime Watch group/s.

Council inquired about the progress on the historic designation for the Arena. Administration will follow up with Gary Chen with the Historic Department.

Public Works is preparing for pot hole filling as a repair measure until further road improvements can be made.

b. COVID-19 Updates provided for Council:

i. GPREP – Local State of Emergency has been renewed by the Board. The ECC remains activated. The Directors of Emergency Management (DEM) continue to hold daily telephone meetings.

ii. Village Response Plan

Internally, the FCSS Director, Community Development Clerk and CAO remain connected on the needs of the community through daily telephone tailgate meetings. Deliveries and supports through the Village's Community Care

Program have totaled over 60. All Village of Hythe buildings and facilities continue to remain closed to the public and staff are working onsite and remotely as manageable. Daily communication through the Village website and facebook continues to help keep the community informed.

7. Business & Information

a. Budget 2020

i. Operating Budget 2020

**MOVED** by Deputy Mayor Hewitt to approve the 2020 Operating Budget as presented.  
**CARRIED 04/20/81**

ii. Capital Budget 2020

**MOVED** by Councillor Smith to approve the 2020 Capital Budget as presented.  
**CARRIED 04/20/82**

iii. Operating Forecast 2021-2023

**MOVED** by Councillor Miller to approve the 2021-2023 Operating Forecast as presented.  
**CARRIED 04/20/83**

iv. Capital Forecast 2021-2023

**MOVED** by Councillor Guise to approve the 2021-2023 Capital Forecast as presented.  
**CARRIED 04/20/84**

b. Millrate Bylaw 553 – Deferred until after the County of Grande Prairie Millrates are set as values are required for the Village of Hythe Millrate Bylaw

c. Borrowing Bylaw 554 – Roads Capital Project. Deferred.

d. Bylaw 556 – Appointment of Property Assessor Tanya Plowman

**MOVED** by Councillor Miller to approve First Reading **CARRIED 04/20/85**

**MOVED** by Deputy Hewitt to approve Second Reading **CARRIED 04/20/86**

**MOVED** by Councillor Smith to consider Third Reading

**CARRIED UNANIMOUSLY 04/20/87**

**MOVED** by Councillor Guise to approve Third Reading

**CARRIED 04/20/88**

e. Joint Assessment Review Boards Bylaw 555

**MOVED** by Deputy Mayor Hewitt to approve First Reading **CARRIED 04/20/89**

**MOVED** by Mayor Peterson to approve Second Reading **CARRIED 04/20/90**

**MOVED** by Councillor Smith to consider Third Reading

**CARRIED UNANIMOUSLY 04/20/91**

**MOVED** by Councillor Miller to approve Third Reading

**CARRIED 04/20/92**

8. Correspondence

a. Reading File – received for information

9. Meetings Attended and Members' Business

Councillor Smith – no meetings attended. Asked if any new information from CNRL. CAO had a telephone discussion with representative earlier in the week and was advised that activities were delayed with no specific timeline to resume available.

Deputy Mayor Hewitt – Community Futures virtual meeting, no new business

Councillor Guise – no meetings attended. Inquired if Food Bank needed money. CAO advised that the Food Bank has received several donations from groups and companies and is ok for funding at present. The excessive speed through the Village on Highway 43 was raised as a concern. Administration will advise County Enforcement on the issue.

Councillor Miller – Library Board managing the Library. Engagement activity planned by the Wapiti Water Management group has been placed on hold.

Mayor Peterson – Telephone meeting with GPREP Board for update and to renew the State of Local Emergency, Provincial Ministers' meetings on COVID-19 and program updates, Regional Mayors/Reeve meeting with Minister Toews.

10. Closed Session

**MOVED** by Councillor Miller to go into closed session at 7:21 p.m.

**CARRIED 04/20/93**

- a. Contracts
  - i. ICF

**MOVED** by Councillor Guise to go out of closed session at 8:49 p.m.

**CARRIED 04/20/94**

## 11. Adjournment

**MOVED** by Councillor Smith that the meeting be adjourned.

**CARRIED 04/20/95**

Time of adjournment was 8:50 p.m.

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Mayor

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Chief Administrative Officer