

FEBRUARY 3, 2020

Present: Mayor Brian Peterson Deputy Mayor Hewitt Councillors: Bill Guise Sandra Miller joined at 5:06 Ed Smith CAO: Leona Hanson Recording Secretary: Chelsea de Ruiter

1. Mayor Peterson called the meeting to order at 5:04 p.m.
2. **MOVED** by Deputy Mayor Hewitt to adopt the meeting agenda. **CARRIED 02/20/21**

Councillor Miller joined at 5:06

3. **MOVED** by Mayor Peterson that the minutes of the January 20, 2020 regular council meeting be approved as presented. **CARRIED 02/20/22**

4. Business Arising from the Minutes.
Councillor Smith provided CAO a contact number for CNRL.
No business arising.

5. Delegations

- a. Larry Gibson, LSM Energy Solutions – YANMAR Presentation
5:45 PM to 6:51 PM

Larry Gibson along with Brian Freemark presented a slideshow on a Combined Heat and Power System, the different levels of system and how they operate. The system processes natural gas to create electricity and recaptures heat to use in the unit, such as recreation facilities. The YANMAR system has environmental benefits such as reduction of greenhouse gases produced, less fuel is burned to produce each unit of energy output and transmission, waste heat recovery and is whisper quiet which enables the unit to be installed indoors or close to windows. Council was given an opportunity to view a unit at work that LSM brought for viewing. LSM provides an analysis of the current Power Bill and Gas Bill to determine an assessment of the impact a YANMAR system could have on monthly expenses.

MOVED by Councillor Miller that administration work with LSM to start an assessment on the arena facility. **CARRIED 02/20/23**

Greg Longson joined at 6:50 PM

b. Kraig Gramlick, Beirsto Engineering – Road Improvement Report 7:00 PM
Kraig Gramlick presented Council with an update on the Village of Hythe road conditions and a project estimate to repair roads and sidewalks in the entire Village, the total project estimate presented was \$6,417,352.20 based on visible analysis. Further analysis or current road conditions will allow for an estimate to change, a geo program would be required to determine the base and condition of the base beneath pavement to provide a more accurate estimate. A recent manhole repair may require further repairs, however before any further work is done will have a camera run down the pipes to assess the conditions. Beirsto will provide estimates for the geo program, a proposal for a storm water analysis, and phase 1 street improvement plan.

6. Staff Reports

a. Operations
Attached

b. Newsletter

The Newsletter is being finalized and will be distributed to all Hythe mailboxes. Deputy Mayor Hewitt asked if there is value in scheduling a regular newsletter to be more formal. Administration will look into preparing a schedule for future newsletters.

c. Financial report

The year-end interim financial report is being prepared for presentation at the next budget meeting. Thursday, February 20th was chosen as the date to have the budget meeting.

7. Business & Information

a. ATCO Electric – Franchise Agreement Renewal – Request for Decision

The Village of Hythe and ATCO Electric have had a franchise agreement since 1940. The present 10-year agreement is due for renewal and ATCO has provided a new franchise agreement for Council's consideration. A copy of the proposed agreement was provided to the Council for review at the January 20, 2020 Regular Council Meeting.

MOVED by Councillor Guise to accept the ATCO Electric Agreement. **CARRIED 02/20/24**

b. Bylaw 549 – A Bylaw of the Municipality to authorize the Mayor and CAO to sign the ATCO Electric Franchise Agreement Renewal.

MOVED by Councillor Smith to approve the first reading. **CARRIED 02/20/25**

MOVED by Mayor Peterson to approve the second reading. **CARRIED 02/20/26**

Publication of the Village's interest to enter into a Franchise Renewal Agreement with ATCO Electric will be placed in the local paper allowing for public response.

c. Hythe Library 2020 Budget – Request for Decision

The Hythe Library Board prepared a Library Budget for Council review. Councillor Miller advised the budget is on track and the library board is planning to do more fundraising this year.

MOVED by Deputy Mayor Hewitt to accept the Library Budget. **CARRIED 02/20/27**

d. Hythe Legion – Banner Project - Request for Decision

The Hythe Legion has embarked on a memorable banner project to honour veterans. The Legion will cover the cost for all hardware and the banners for their veterans (through sale/donation). The Village would provide the administration and installation of the banners and the hardware could be left up on the light poles to be used by the Village and/or other groups. The latter could provide an opportunity for the Village/group to have seasonal banners in the Village to honour/promote different events.

MOVED by Mayor Peterson to approve a partnership with the Hythe Legion in support of the Banner Project. **CARRIED 02/20/28**

e. Canada Summer Jobs Program – Request for Decision

The Government of Canada has announced the 2020 Canada Summer Jobs Program with applications being accepted until February 24, 2020. In 2019 the Village was successful in obtaining approval for two positions, one tourism coordinator and one administrative. It is recommended that the Village apply for two Public Works related positions for 2020.

MOVED by Councillor Miller that the Village of Hythe apply for three Public Works related positions with the Canada Summer Jobs Program **CARRIED 02/20/29**

f. NAEL – Northern Alberta Elected Leaders Membership – Request for Decision

Approximately 50 municipalities in Northern Alberta belong to a group referenced as the Northern Alberta Elected Leaders (NAEL). The municipal group made up of both urban and rural municipal representatives come together to discuss like issues and seek opportunities to advocate for communities served in Northern Alberta. Members meet 3-4 times per year and meetings are hosted by different municipalities each time. Typically, the Mayor and CAO and/or a designate attend the meeting. The cost to be part of the NAEL is up to \$500 (awaiting confirmation). Hythe has not been a member since 2015, at that time the cost was \$100. Administration recommends that Council approve a membership with the Northern Alberta Elected Leaders group.

MOVED by Councillor Guise to approve a membership with the Northern Alberta Elected Leaders group. **CARRIED 02/20/30**

8. Correspondence

a. Grande Prairie Regional Recreation Committee – Community Survey

A postcard with a code will be sent to randomly selected residents, if these individuals choose to participate in the survey, they can enter to win a gift card. The survey is being used to better understand residents' preferences, satisfaction, and usage of current and future recreation services. The Grande Prairie Regional Recreation Committee will use the results to help identify priority areas. An initial/last survey was done in 2015. The survey will be made open to the whole region after the first phase of the survey is complete.

b. County of Grande Prairie – County Connector

Response received from previous correspondence sent to the County of Grande Prairie approving a second day of service be added to the County Connector route in Hythe.

c. Tracy Allard, MLA Grande Prairie – Invitation

An invitation was received to attend a breakfast reception with Premier Jason Kenney, provincial cabinet Ministers and MLAs from the Government Caucus on Tuesday, February 11th in Grande Prairie. This breakfast reception is an opportunity for Municipal Leaders to meet members of Caucus and discuss issues that are important to their municipality. Space is available for four elected members from the Village of Hythe. Council is asked to RSVP or let administration know if they are interested in attending. Mayor Peterson has already sent his RSVP.

d. WASP – Open House. Provided for information

e. Reading File – Items provided for information

9. Meetings Attended and Members' Business

Councillor Miller

Library Board – finalized and presented the budget to Council. The library has a casino coming up and will need volunteers.

Councillor Guise

Read an article in the paper about Beaverlodge's meeting with the transportation Minister regarding the Highway 43 bypass. The Transportation Minister advised nothing will be happening for at least five years indicating there were bigger priorities at this time.

No additional meetings.

Deputy Mayor Hewitt

Inquired about plans for future highway development in Hythe. Discussion regarding the impact of indecision of twinning highway 43 has on growth opportunities. At this time no additional correspondence has been received from the Minister. Deputy Mayor Hewitt would like to see more information on the status of the Highway 43 twinning so people are able to plan for the future. Mayor Peterson would like to have a meeting set up with Transportation to discuss future plans.

No additional meetings.

Mayor Peterson

Attended the Garden in the Village Committee meeting. They are working on a producing a plan so they can proceed towards the next steps of raising funds and donations. They have a lot of great ideas.

Councillor Smith

Provided contact information for CNRL representatives.

No additional meetings.

10. In Camera

MOVED by Mayor Peterson to go in-camera at 10:01 PM **CARRIED 02/20/31**

a. Contracts

i. Contract

MOVED by Councillor Miller to go Out-of-Camera at 10:08 p.m. **CARRIED 02/20/32**

11. Adjournment

MOVED by Deputy Mayor Hewitt that the meeting be adjourned. **CARRIED 02/20/33**

Time of adjournment was 10:09 p.m.