

FEBRUARY 4, 2019

Present: Mayor Brian Peterson
Deputy Mayor Craig Hewitt
Councillors: Sandra Miller
Bill Guise
CAO: Greg Gayton Assistant
CAO: Leona Hanson
Recording Secretary: Tina Tollefson
Regrets: Councillor Ed Smith

1. The meeting was called to order by Mayor Brian Peterson at 5:00 p.m.
2. **MOVED** by Councillor Miller to adopt the Agenda as presented. **CARRIED 02/19/23**
3. Minutes of the January 21, 2019 Regular Council Meeting
MOVED by Councillor Miller that the minutes of the January 21, 2019 Regular Council Meeting be approved as presented. **CARRIED 02/19/24**
4. Business Arising from the Minutes of January 21, 2019
As per communication received from council, CAO Gayton confirmed that items have been followed up on as noted: a letter sent to the Pioneer Home Board and Mr. and Mrs. Knapcik. Admin will be gathering more data for water and sewer rates comparisons.
5. Delegation/s
 - a) Green for Life (GFL) – David Craig, Residential Waste Disposal. Mr. Craig arrived at 5:00 p.m. to suggest to council that the garbage day for the Village of Hythe be moved from Friday to Thursday. He strongly feels that GFL can more efficiently and effectively serve the community by switching the day to Thursday. Council agreed and will ask the Village residents for their input before making this change. David left the meeting at 5:14 p.m.
6. Staff Reports
 - a) Greg Longson, Public Works Supervisor joined the meeting at 5:57 p.m. and provided a monthly report for Council review. The flooring repair at the arena, the new County Connector bus route, and the repairs to the lift station and pump house were the matters discussed. A new proposal from Culligan was received on Monday. Mr. Longson left the meeting at 6:32 p.m.

b) Community Development Officer, Carley Friesen arrived to the meeting at 6:33 p.m. and discussed with Council her report. Carley has been working on several projects including the County Connector bus route to the Village of Hythe, the Arena survey, and the strategic plan. Carley has been exploring options and feasibility of a spray park within the Village. She will be meeting with Mr. Chan from Alberta Culture to assess Heritage assets within Hythe, specifically with regards to the arena. Ms. Friesen left the meeting at 6:58 p.m.

c) Administration, Greg Gayton and Leona Hanson jointly presented their CAO report to council.

- Disaster Recovery Program submission submitted – additional funding for use of fire truck on Highway #721 (4.0 hours)
- 2018 Local Authorities Pension information submitted by Jan 31st deadline
- Lane Flaten supplied us names of the hockey registrars in Hythe and Beaverlodge (for data collection)
- Reviewing John Simpson's comments on the IMDP's
- agree with the observations regarding drainage matters
- Library operating cost summary completed -RCMP Detachment commander Dave Gallant to be invited to next meeting
- Power and gas rates. We were able to get 59-month contracts for power and gas at 48.46 per MWH (lower than the \$49.14 quoted at the meeting) and 2.01 per gigajoule for gas (higher than the \$1.98 quoted at the meeting). We purchase a lot more power than gas, so that worked to our advantage. Plus, we got an extra year on the power contract. -Leona connected with the staff members (group and individual) as an introduction and to learn about their position and looking forward.
- Followed up with Ryan Konowalyk Alberta Transportation regarding the 5 mile Culvert as well as the twinning route. Awaiting a reply.

7. Meetings Attended

Councillor Guise, Councillor Hewitt, Councillor Miller and Mayor Peterson attended the Strategic Plan meeting.

CAO Gayton and Hanson

- January 22 – meeting with Northgate regarding lift station
- January 24 – Disaster Recovery meeting with three government staff
- January 25 – met with Patrick Coppens from Prairie Disposal
- January 28 – Dana Lockhart was in to discuss office renovations
- January 29 – Strategic Plan session
- January 29 – Meeting with Fire Chief regarding false alarms

8. Project and Business Updates

- a. Intermunicipal Development Plan. Council discussed the present position of the Village of Hythe, and the upcoming discussions with the County.

9. New Business

- a. Code of Conduct Bylaw. This Bylaw was reviewed by Council
MOVED Councillor Guise to give Bylaw #542 the first reading **CARRIED**
02/19/25
MOVED Councillor Hewitt to give Bylaw #542 the second reading **CARRIED**
02/19/26
MOVED Mayor Peterson to consider third reading of Bylaw #542 at this meeting **CARRIED UNANIMOUSLY 02/19/27**
MOVED Councillor Miller to give Bylaw #542 the third and final reading **CARRIED 02/19/28**

- b. Council Absence Request for Decision. A staff memo was circulated regarding section 174 of the Municipal Government Act. Councillor Smith has been on an extended vacation since the December 10, 2018 Council meeting.

MOVED Mayor Peterson to approve the extended absence of Councillor Ed Smith **CARRIED 02/19/29**

10. Other Business & Information

- a. Hythe Fire Department, false alarms report and bylaw. Council discussed the number of alarms received by the Hythe Fire Department and the rates charged for false alarms.

MOVED by Mayor Peterson that the first false alarm be free of charge, the second false alarm will be \$250 and more than two false alarms will be \$500 each. The Hythe Fire Department can waive a fee due to special circumstances. **CARRIED 02/19/30**

Staff will draft a bylaw amendment to reflect the new charges.

MOVED by Councillor Miller that the bylaw regarding fire alarms be updated **CARRIED 02/19/31**

- b. Beaverlodge RCMP Detachment – Crime Statistics January – December 2018

MOVED by Mayor Peterson to adopt this as information **CARRIED 02/19/32**

c. Alberta Municipal Affairs – Community Partnership Program

MOVED by Mayor Peterson to adopt this as information **CARRIED 02/19/33**

11. Correspondence

a. Hythe and District Pioneer Homes Advisory Committee – Fundraiser

MOVED by Mayor Peterson to adopt this as information **CARRIED 02/19/34**

12. Council Round Table

Councillor Guise inquired about the CNRL contract with regards to road allowance fees. CAO Gayton advised that the Village has been compensated for legal fees. He has also mentioned concern over garbage bins being left out well after garbage pick up and the complications of snow removal due to this. Councillor Guise asked about the upgrades to the campground. CAO Gayton has advised that these will be discussed as part of the prioritization of capital projects.

Deputy Mayor Hewitt talked about the various societies within the Village and how to best address the needs of these organizations, specifically with regards to accessing funds for operations.

13. In Camera

MOVED by Councillor Miller to move In-Camera at 8:00 p.m. **CARRIED 02/19/35**

MOVED by Councillor Miller to move out-of-Camera 8:40 p.m. **CARRIED 02/19/36**

MOVED by Councillor Hewitt to enter to agreement for services from consultant John Simpson to assist with the IDP process. **CARRIED 02/19/37**

While in camera council had discussed an arrangement with Culligan regarding an upgrade to well house One.

MOVED by Councillor Hewitt to approve and expenditure of up to \$130,000 pending grant approval under the MSI capital program. **CARRIED 02/19/38**

14. Adjournment

MOVED by Mayor Peterson adjourn the meeting. **CARRIED 02/19/39**

Time of adjournment was 8:44 p.m.