

February 19, 2019

Present: Mayor Brian Peterson
Deputy Mayor Craig Hewitt
Councillors: Sandra Miller, Bill Guise, Ed Smith
CAO: Greg Gayton Recording
Secretary: Tina Tollefson

1. The meeting was called to order by Mayor Brian Peterson at 4:56 p.m.
2. MOVED by Mayor Peterson to adopt the Agenda as amended **CARRIED 02/19/40.**
3. Minutes of the February 4, 2019 Regular Council Meeting
MOVED by Councillor Miller that the minutes of the February 4, 2019 Regular Council Meeting be approved as presented. **CARRIED 02/19/41**
4. Business Arising from the Minutes of February 4, 2019
Councillor Hewitt inquired about an MSI grant for the proposed work to be done by Culligan on the pump house. CAO Gayton confirmed he is looking into this.
5. Representation
 - a. Dave Gallant and Colin Thorne arrived at 5:30 p.m. to speak with council about the yearly crime statistics comparisons over a four-year period. Crime has gone down substantially in 2018 with Hythe having a low call volume compared to the County and surrounding towns. Theft is still a main concern for all areas. Mr. Gallant and Mr. Thorne left the meeting at 5:57 p.m.
 - b. Carley Friesen joined the meeting at 5:58 p.m. She had just returned from a meeting in Grande Prairie where the CARES grants recipients were announced. The Village of Hythe was awarded a grant for the Fibre Optic project and Carley was able to make a presentation on this project at the meeting. Ms. Friesen presented to council on the status of the Intermunicipal Development Plan. The arena survey was a success and Carley has been able to collect some very useful information. The full report will be emailed to all council members. Ms. Friesen met with Gary Chen, Heritage Conservation Advisor for Alberta Culture and Tourism, at the Hythe Memorial Arena with regards to the arena being a historical site. Mr. Chen took photos to present to the Heritage Resources committee. We are awaiting their response. Ms. Friesen left the meeting at 6:37 p.m.
 - c. Greg Longson, Public Works Supervisor joined the meeting at 6:45 p.m. and provided a report for council. Expenditures were reviewed by council. Mr. Longson reported that Alberta Transportation had installed a new culvert on highway 721 near the Willowgrove subdivision. Mr. Longson had three complaints with regards to Public Works equipment operation and these have been dealt with. Also, there

was discussion regarding an issue of a resident acting abusively towards a Public Works employee.

6. Meetings Attended

Councillors Miller and Guise attended a meeting with the Community Center Board. It was decided that the Village of Hythe will continue to do the snow clearing on the sidewalk and two entrances. Also, the Community Center is in need of some more board members.

Councillor Hewitt attended a community futures meeting.

CAO Greg Gayton attended the following meetings:

February 6th – intermunicipal development plan at the County Office

February 6th – meeting with County enforcement

February 7th – phone meeting with TSI to discuss ICF

February 7th – meeting with Community Centre Board

February 14th – meeting with Bill Rogan, County Administrator

February 14th – meeting with the Mayor regarding asset management plan

7. Correspondence

a) Volunteer Services – Leaders of Tomorrow, presented as information

b) Peace Library System – Plan of Service. Presented as information.

8. Other Business and Information

a. Enforcement Services Report for January. Council reviewed the report as presented. It is reported that County Enforcement has thoroughly reviewed the proposed Village of Hythe bylaw #541. They were willing to change their schedule to deal with serious complaints.

b. Arena Financial Statements. The financial statements were reviewed by Council. A discrepancy with regards to property owned by the Hythe Athletic Association will be addressed and corrected. Also, Council would like a report of exactly how much money the Village of Hythe has paid on behalf of the arena, and how much money has been received by grants.

c. ISL Groundwater Report. A full report will be emailed to council and discussed at a later date. Alberta Environment should be involved in the discussion.

d. Library Operating Expenditures. Council reviewed a summary of the Village's direct and indirect costs for operating the Hythe Library. The Library will continue to work on their budget for 2019.

e. FCSS Act and Regulation. Information was presented regarding the Alberta FCSS program. Council discussed the staff memo and decided to have a further discussion in camera.

f. ISL Planning, Steering Committee Notes. Provided as information.

g. Intermunicipal Collaboration Framework. CAO Gayton reviewed section 708 of the Municipal Government Act with Council.

h. Arena parking lot rental. Council discussed the status of the privately- owned lots across from the arena. These are sometimes used for parking. Public Works has refrained from clearing snow on these lots this winter.

i. Cheque summary – 20180938 – 20190131. Council received the cheque summary for this period. The CAO will provide Council with information concerning several invoices.

9. Other matters/CAO Report

Mayor Peterson has been in touch with the Race Track committee. They have planned a meeting to discuss ideas for the upcoming season.

CAO Report -Construction at the Village office is going well. We are unable to access some of our paper files as they are packed away until completion.

The request for proposals for the Occupational Safety Training has been circulated and put on the Alberta Purchasing Connection (APC).

We continue to work on Bylaw #541, the Community Standards bylaw.

At the administrative meeting on February 6th for the Intermunicipal Collaboration Framework it was noted that we are switching from the 'grid system' for discussing agreements, to a different mechanism. We will be making amendments directly to a draft ICF agreement.

Barry Evaskevich has evaluated his future bookings and has set a tentative date of March 9th to close the arena for the season.

We have done some polling on the Facebook page and the vast majority seem fine with the change in residential garbage pickup from Friday to Thursday. Residents will be notified on line and with a flyer in the mail.

MOVED by Councillor Miller to change the residential garbage pickup day to Thursday. **CARRIED 02/19/42**

10. In Camera

MOVED by Councillor Miller to move In-Camera at 8:23 p.m. **CARRIED 02/19/43**

MOVED by Mayor Peterson to move out-of-Camera 9:30 p.m. **CARRIED 02/19/44**
Public Works supervisor, Greg Longson's probation period has expired.

MOVED by Councillor Hewitt that Greg Longson be put on permanent staff. **CARRIED 02/19/45**

MOVED by Councillor Miller that the community center be given one month's notice that we will be vacating the FCSS office in the building. **CARRIED 02/19/46**

MOVED by Councillor Smith to approve changes to the FCSS operations as discussed. **CARRIED 02/19/47**

11. **MOVED** by Councillor Miller to adjourn the meeting. **CARRIED 02/19/48**
Time of adjournment was 9:37 p.m.