

## **JANUARY 22, 2018**

Present: Mayor Brian Peterson  
Councilors: Lyle Sipe  
Craig Hewitt  
Bill Guise  
Ed Smith

CAO: Greg Gayton  
Murray Soucy – Always Waterworks

1. Mayor Peterson called the meeting to order at 5:30 pm.
2. Minutes of the January 8, 2018 regular Council meeting.  
**MOVED** by Councillor Sipe that the minutes of the January 8, 2018 regular Council meeting be approved as presented. **CARRIED 01/18/14**
3. Business arising from the Minutes:  
Discussions about key access to old land fill site, it was mentioned that all oil companies have a common key so shouldn't be difficult to find a key.
4. Delegations:
  - a. Mr. Soucy had concerns regarding rising water levels in town. The underground aquafer is getting higher and more pressurized. The problem is compounded by the highest-pressure aquafer is the lowest of the three aquifers in Hythe. Attempts were made for the aquafer not to intermingle. Wells have been drilled in Hythe without being properly cemented, as a result water is getting to close to the surface in some areas. Discussion about certain problem areas and a review was done by staff with former employee, Chad Wiwchar, in regards to this matter. Wells were tested for static levels and levels should be checked as are getting old. Mr. Soucy recommended to have council take action to have the wells dug by Hopper Drilling checked as the water problems have gotten worse since the new wells were activated at the Hythe Pioneer Home expansion. A test well dug by Beairsto Engineering in 2010, near campground, showed problems with water migration between aquifers. Council reviewed proposals from ISL Engineering received August 2017 to look into this matter. Mr. Soucy advised he would be out of the country until May.  
Mr. Soucy left the meeting at 6:31pm.
  - b. Sgt. Gallant joined the meeting at 6:32 pm
  - c. Sgt. Gallant reviewed the criminal statistics in Hythe.  
Personal crimes –
    - c. 2017 – 13
    - 2016 – 12

2015 – 14

Property crimes -

2017 – 53

2016 – 65

Other crimes -

2017 – 23

2016 – 18

Council noted that they would like to see increased Police presence in Hythe from RCMP.

Staff depletion in the past have made it difficult to have more presence. Sgt. Gallant stated that addition staff would be in place in March, to a full complement of

1 Commander

1 Corporal

6 Constables

He advised that a performance plan meeting will be held in April and representatives from Hythe, Beaverlodge and Wembley will be invited. Council discussed the municipal secretary position at the detachment funded by grants from 5 municipalities in the area. Sgt. Gallant explained there are two federally funded positions paid by the province plus one municipal position. The Beaverlodge town office does the payroll. The municipal position helps out with accident reports, criminal checks, and insurance reports. Other duties are as follow:

-Completes all TSS collision reporting electronically (MVC)

-Links all files to PROS for members so they don't have to

-Completes all the DV checks for the members

-Adds all tickets written to PROS and forwards for the members

-PROS record management

-Adds/removes records from CPIC

-Front counter – busy area, creates files, statements/statutory declarations/criminal record checks

Sgt. Gallant felt it was an important position in terms of taking the work load off the Councillors.

Sgt. Gallant left the meeting at 7:15pm

Fire Chief Ed Woloszyn joined the meeting at 7:20pm

d. Mr. Woloszyn presented the Annual Report for 2017

124 medical first responses

18 motor vehicle

- 14 structural fires
- 9 outdoor fires
- 7 monitored alarms
- 5 lift assists
- 1 water rescue
- 4 hazardous materials

Totaling 191 calls, up from 2016 with 188 calls. Of these calls, 128 were in Hythe, 2 in Horse Lake, 9 in Beaverlodge, and 52 in the County for Grande Prairie.

Chief Woloszyn stated they have 18 members, but would like closer to 20.

He noted the big expenditure in 2018 was new radios. \$10,000 budgeted but was hoping to get additional community funding.

Council asked about income tax deductions for firefighters. Chief Woloszyn advised that the Village office produces a letter stating that the volunteer fireman each donate a specific amount of time to firefighting duties, and this letter will help get them the income tax deduction. He stated the County of Grande Prairie are very generous with funding. The department gets additional funding from Alberta Transportation for attending highway vehicle calls on Highway 43.

Mr Woloszyn left the meeting at 7:33pm.

5. Meetings Attended: Council reviewed the meeting that they had attended from January 8, 2018 to January 22, 2018.

All Councillors attended the budget meeting Jan 15, 2018.

CEO attend meeting on Regional Handi-bus and intermunicipal plan start up.

Mayor Peterson reported from meeting with Décor Holdings regarding improvements at the Grand Marshall Hotel. Discussion regarding which big truck companies use the parking lot and seeking assistance in getting road repairs. Names mentioned were Secure Energy and TriMac Trucking.

#### 6. Correspondence

a) City for Grande Prairie - ICF Framework

Staff invited to attend meeting with observer status.

b) Beaverlodge Curling Club sent a second letter regarding furniture from old Oakford Hardware Store, bidding \$5.00/chair and \$200.00 for old foosball table in basement.

**MOVED** by Councillor Smith to accept the offer. **CARRIED 01/18/15**

c) AUMA -2018 membership, after review.

**MOVED** by Councillor Sipe to continue with 2018 membership. **CARRIED 01/18/16**

d) Alberta Farm Safety program at Hythe Regional School. CEO will follow up.

**MOVED** by Mayor Peterson to donate \$100.00. **CARRIED 01/18/17**

7. Other Business & Information:

a) CommNet - arena alarm system – received for information.

b) ACP – New grant for renewal municipal development plan, since no matching of money was required felt it would be a good opportunity to review the plan. A general municipal plan was passed in November 1991, but no update since.

**MOVED** by Councillor Sipe to apply for ACP grant. **CARRIED 01/18/18**

c) GREP – received for information.

Reports by councilor visiting Pioneer Home, that some exercise equipment was worn out. Residence say equipment has reached it life cycle. Mayor Peterson will look into this matter.

Council discussed assisting with firehall radios in 2018 budget.

CEO will look into the Sexsmith sand/sand pail program to be used by the public for use in public areas and sidewalks etc.

Council decided to invite Carolyn Nicolson and June Jenner to the next meeting to discuss any issues they are having.

Councilor Hewitt asked for the Office bulletin board be updated, and Council Report newsletter be posted on the web page.

8. Other matters (members' business):

CAO distributed some additional items for report.

Council was updated on Handi bus feasibility study.

CAO and Travis Peterson will meet with Alberta Environment to discuss the water use reporting system.

**MOVED** by Councillor Sipe to go into Camera. **CARRIED 01/18/19**

9. In Camera:

a) Arta Juneau – request for debris removal

b) Memo re: public works

c) Other public works issues

While in camera discussed personnel matters and review a letter requesting debris removal.

**MOVED** by Mayor Peterson to go back into open session. **CARRIED**  
**01/18/20**

**MOVED** by Councillor Sipe to send a letter to Arta Juneau denying her request to remove debris from West Peace Building Supply property. **CARRIED 01/18/21**

10. Adjournment

**MOVED** by Councillor Smith that the meeting be adjourned. **CARRIED**  
**01/18/23**

Time of adjournment was 9:53 p.m.