

## JANUARY 6, 2020

Present: Mayor Brian Peterson  
Deputy Mayor Craig Hewitt  
Councillors: Bill Guise  
Sandra Miller  
Ed Smith  
CAO: Leona Hanson  
Recording Secretary: Chelsea de Ruiter

1. Mayor Peterson called the meeting to order at 5:01 p.m.
2. **MOVED** by Councillor Miller to adopt the meeting agenda with the addition of the following item: 8e AUMA – President’s Summit **CARRIED 01/20/01**
3. **MOVED** by Councillor Smith that the minutes of the December 16, 2019 regular council meeting be approved as presented. **CARRIED 01/20/02**
4. Business Arising from the Minutes.  
No business arising.
5. Delegations
  - a. Faris Atkinson, Hythe Memorial Garden 5:29 pm to 6:10 pm  
Faris Atkinson presented the concept for the Hythe Memorial Garden that is planned for the lot at the corner of 100 Street and 101 Avenue. The lot is owned by the Beaverlodge Funeral Services who have offered the lot to be used for a Memorial Garden. The “Garden in the Village” Planning Committee intends to create a social gathering place that is accessible and encourages involvement from community members and nourishes inter-generational relationships. The Committee was formed in December after the initial community engagement on November 6th . The planning stage has begun for the Garden which is anticipated to be built in stages over a few years. The plan for funding is to generate interest of support through memorial sponsorships and requests for donations of funds as well as plants, tools, equipment and a variety of skills. The planning committee needs support and volunteers to make this vision a reality. Their next meeting is January 27 at 11:00 am at the Hythe Community Center and is open to anyone interested in supporting the committee in developing a community memorial garden. Mayor Peterson confirmed that Village of Hythe equipment can be used when it is available to support the construction and maintenance of the Memorial Garden.

## 6. Operations Report

CAO Leona Hanson provided an update on operations. The new provider for Solid Waste Collection has started and soon there will be an extra cart bin collection option available to residents with the purchase of stickers through the Village of Hythe municipal office for \$10 per sticker for each time the cart bin is dumped. The cemetery plot-box system continues to be populated with data. Council expressed concern about generating funds to ensure the operations cost of the cemetery is breaking even. Councillor Guise indicated that there is a need for mowing equipment to maintain the area in the summer months and that fundraising is being looked at to assist with the cost. Council recognizes the need to keep the cost affordable without an expense being passed on to the Village of Hythe. Staff shared that the Hythe Cemetery Memorial Donation program has been well received and will be promoted again when the spring clean-up announcements are advertised.

Noted was that the annual financial audit is scheduled for the week of March 9 th .

## 7. Business & Information

a. South Peace Physician Attraction and Retention Committee (SPPARC) – Member Appointment. The Village of Hythe is a member of the South Peace Region Physician Attraction and Retention Committee. The member-at large representative is currently vacant. Judy Amendt has expressed interest in representing the Village on the Committee. Councillor Bill Guise is the Council representative. CAO recommended Council approve the appointment of Judy Amendt to the South Peace Region Physician Attraction and Retention Committee as the Village of Hythe member-at-large representative.

**MOVED** by Deputy Mayor Hewitt to approve the appointment of Judy Amendt to the South Peace Region Physician Attraction and Retention Committee as the Village of Hythe member-at-large representative. **CARRIED 01/20/03**

b. Family and Community Support Services Funding Agreement – Alberta Government. Correspondence was received from the Alberta Government Community and Social Services regarding the 3-year contract around the Family and Community Support Services Funding Agreement. The agreement states that \$23,255 will be funded for each year with a required \$5,814 to be paid by the Village of Hythe for Family and Community Support Services.

**MOVED** by Councillor Guise to accept the Family and Community Support Services Funding agreement. **CARRIED 01/20/04**

c. Peace Library System – 2020 Per Capita Cost. Correspondence from the Peace Library System was received, detailing the annual membership and financial obligations for the Village of Hythe. The municipal local appropriate rate for 2020 is \$6.37 per capita and the annual cost is \$2,634 to the Village of Hythe.

d. County Enforcement Services – November and December 2019 Reports. Provided for informational purposes. Report provided a summary of the complaints responded to by the Peace Officer and the number of occurrences as well as number of tickets issued.

e. County of Grande Prairie Peace Officer Services Agreement – Temporary Reduction of Service. Correspondence was received from the County of Grande Prairie regarding a temporary reduction of service hours due to a shortage in staff. Due to this shortage the service hours in the Village of Hythe will be reduced from 10 hours per month to a total of 7 hours per month until March 31, 2020.

**MOVED** by Councillor Miller to accept the reduction of service hours from 10 hours to 7 hours as stated in the correspondence until March 31, 2020. **CARRIED 01/20/05**

f. Nominations for Passionate Heart Awards and Request for Decision re: Sponsorship. The Annual Passionate Hearts Awards and Celebration takes place on February 14th . The awards recognize people and/or organizations who contribute significantly to their community, enhance social services in the region, and are dedicated to improving quality of life. Administration recommended Council to approve a contribution of \$200.00 as support for the Passionate Hearts Awards Event.

**MOVED** by Mayor Peterson to approve the \$200 donation to the Passionate Hearts Awards Event. **CARRIED 01/20/06**

## 8. Correspondence

a. Alberta Capital Finance Authority- Notification of cancellation of Alberta Capital Finance Authority Shares had been received. The Village of Hythe has 1 share at a value of \$10.00 which will be transferred to the Local Authority before the Corporation dissolves.

b. Minister of Health – Honorable Tyler Shandro. Provided for information.

c. County of Grande Prairie – Intermunicipal Collaboration Framework. Correspondence received from the County of Grande Prairie encouraging Council to attend the Intermunicipal Negotiation Committee meetings to observe the process and hear the discussion.

d. County of Grande Prairie Media Release: Clairmont Area Structure Planning. Provided for information, an open house is scheduled for January 16 th from 4 to 7

at the Grande Prairie Alliance Church in Clairmont to present the final draft of the South West Clairmont Area Structure Plan.

e. AUMA – President’s Summit. Registration is open for the President’s Summit on Municipal Finances: Transparent and Effective, on January 22 & 23 in Edmonton. Space is limited to two registrants per municipality (one elected official and one administrator). Council is asked to advise if they are interested in going.

#### 9. Meetings Attended and Members’ Business

Mayor Peterson – No meetings attended.

Deputy Mayor Hewitt - No meetings attended.

Deputy Mayor Hewitt would like to see the sidewalks cleared in front of the Glass house. He inquired if this is the responsibility of the building owners or the Village. CAO Leona Hanson advised that the Village cleans it when it is to be used for Village of Hythe business and the remainder of the time it is the responsibility of the building owner.

Councillor Miller - No meetings attended.

Councillor Miller inquired if any further communication has been received regarding the water well. It was advised that at this time there has not been any new communication received.

Councillor Smith - Had a meeting with the superintendent of CNRL, John Lieverse. CNRL is planning to dig a large water reservoir on the corner on the highway by the bridge and fill it when the river is flooding, as per regulations. They are going to consider pumping out of the lagoons to fill their reservoir, they have used recycled water in the past. Council inquired about the possibility of using the old lagoon as a reservoir. It was also discussed that timing of pumping from the river may affect when the Village of Hythe releases the lagoon. Staff will connect with CNRL on the item.

Councillor Guise - No meetings attended.

Councillor Guise inquired about the CNRL Lease. Administration advised that the lawyer is currently working on it. Costs are being covered by the company.

Councillor Guise provided additional information about the lot across from Westland that is owned by Alberta Health Services. The land was initially donated to Hythe Legion and there is a significant amount of documentation available. Administration advised that there is a lengthy file relating to correspondence on the matter and the background is being summarized in the request to Alberta Health Service and Alberta Infrastructure regarding their plans for the property.

Councillor Guise asked if there has been a response from CN about the maintenance of the area along the track. At this time no reply has been received.

#### 10. In Camera

**MOVED** by Mayor Peterson to go in-camera at 7:09 **CARRIED 01/20/07**

a. Contracts

i. ICF

ii. Fiber Optics

**MOVED** by Councillor Miller to go Out-of-Camera at 8:31 p.m. **CARRIED 01/20/08**

11. Adjournment

**MOVED** by Councillor Smith that the meeting be adjourned. **CARRIED 01/20/09**

Time of adjournment was 8:32 p.m.