

JANUARY 9, 2019

Present:

Mayor Brian Peterson

Deputy Mayor Craig Hewitt

Councilors: Sandra Miller

Bill Guise

CAO: Greg Gayton

Recording Secretary: Tina Tollefson

1. The meeting was called to order by Deputy Mayor Hewitt at 5:03 p.m.

MOVED by Councilor Miller to adopt the agenda as amended. **CARRIED**
01/19/01

2. Minutes of the December 10, 2018 regular Council meeting

MOVED by Councilor Hewitt that the minutes of December 10, 2018 regular Council meeting be approved. **CARRIED 01/19/02**

3. Business arising from minutes:

Mayor Peterson inquired about having a meeting with Enforcement Services. Also, he has asked about the water system upgrade and staff training. Currently, we are waiting on prices for the well house one upgrade. It was discussed to offer training to our public works staff to expand their knowledge and abilities with the small communities' certification. Councilor Hewitt inquired about the library board budget and funding. Also, Council talked about being able to have an online survey for the arena for feedback.

4. Representation:

1. Arena manager Barry Evaskevich came to the meeting at 5:10 p.m. to give a report on the Hythe Arena. He is currently getting several prices on a couple different flooring options. Barry reviewed future maintenance and repairs, and the estimated costs of these. Currently the arena is being well used, and the skate sharpener is being utilized by many outside the community. The fire system has been tested and serviced, the furnace room was painted, and much cleaning has been done. Barry left the meeting at 5:32 p.m.

Mayor Peterson arrived at the meeting at 5:37 p.m.

2. Fire Chief Landon Reimer and Deputy Chief Matthew Fisher came to the meeting at 5:47 p.m. to give a report regarding the Hythe Fire Department. False alarm calls are an issue and Landon discussed billing for these call outs. Landon will be emailing the municipal office the dispatch information regarding false alarm calls. Replacement of the breathing

apparatus' is being considered. Landon Reimer and Matthew Fisher left the meeting at 6:15 p.m.

3. Greg Longson came in to the Council meeting at 6:20 p.m. He gave Council the public works report and expenses. Council reviewed Greg Longson's comments regarding the long-term plan and the strategic plan. Some of the topics covered were the upgrades for both well houses and the sewer lift station, a proposed 2019 budget, and projects for the summer that will be a priority. Greg Longson left the meeting at 6:46 p.m.

4. Carley Friesen arrived at 6:51 p.m. to give her report to Council. Carley discussed a federal grant that would be worth investigating for the use of certain buildings in the community. Carley is working on getting quotes for a new website for the Village of Hythe, and perhaps designing a new logo. Also, she has researched options for a spray park. Carley Friesen left the meeting at 7:06 p.m.

5. Rod Pittman and Eva Chatelain arrived to meet with Council at 7:06 p.m. regarding the tax sale of Mr. Pittman's property in the Village of Hythe. They are currently working on repairs to the residence. Once it is properly repaired council has agreed to work with Mr. Pittman on a payment plan for the tax arrears. A letter will be sent to Mr. Pittman to confirm these arrangements. Rod Pittman and Eva Chatelain left the meeting at 7:18 p.m.

5. Meetings Attended:

Councilor Hewitt and Mayor Peterson attended an INC, Intermunicipal Negotiating Committee, meeting on December 12, 2018.

CAO Gayton attended the following meetings:

- December 11 meeting with Carley Friesen and Dave McRae at ISL regarding Intermunicipal Development Plan
- December 12 Tourism Association Tour with Ed Smith
- December 12 INC Negotiating Committee
- December 13 weed control grant application with Greg Longson
- December 13 GPREP Planning and Coordinating committee
- December 27 meeting with Greg Longson and Taylor Rudrum regarding the water contract
- January 7th Rural Heroes Health Care award at the Continuing Care Center

6. Correspondence:

- a) Community Foundation – January 25 meeting. Council suggested asking Carley Friesen to attend this meeting.
- b) Emergency Management Regulation, provided as information
- c) Audit Proposals. Council reviewed the quotes that were submitted for the Village of Hythe's audit services. Proposals were

received from MNP and Fletcher Mudryk LLP. Council discussed the merits of both proposals.

MOVED by Councilor Guise to award the audit contract to MNP for a three year term. **CARRIED 01/19/03**

d) Community Center roof – CFEP grant, for information. Council was advised that the community center was awarded a Community Facility Enforcement Grant for roof repair in the amount of \$125,000.

7. Other Business & Information:

a) Carley Friesen, report. See Representation 4.4

b) Office layout options. Council had decided to defer these discussions to a later meeting.

c) ICF meeting summary

d) Peace Officers report for December. Council reviewed the report and commented that the priorities for the Village of Hythe need to be updated. The anticipated meeting with Enforcement Services will be sometime during January.

e) Fuel comparisons. A spreadsheet detailing fuel costs and expenditures was discussed.

f) 2018 Financial data. Council reviewed operating and capital costs, as well as the budget and financial statements. There are still some issues with the Muniware format. Council reviewed costs for the arena to year end 2018.

g) Power and gas contracts. Council discussed the rates presented for power and gas from AUMA.

MOVED by Councilor Guise to sign a four-year contract for electricity. **CARRIED 01/19/04**

MOVED by Councilor Miller to sign a contract for natural gas based on the consultation obtained by Councilor Hewitt and the subsequent discussions among councilors. **CARRIED 01/19/05**

8. Members Business

CAO Report: Verbal

CAO Gayton reported on the following:

- Spent time in December sorting through financial numbers; and getting a handle on arena costs.
- Contract prepared and reviewed for new CAO
- Did the Christmas tree lights judging
- Renewals for monthly tax installments were sent out. Staff collect the 2018 year-end balances, and set up new installment amounts.
- Theresa Boudreault will be back Monday and Thursdays now.

Mayor Peterson mentioned that we should consider updating the Village of Hythe logo. He would like to see some more work done for our parade and especially the float we currently have. He also noted that we should make sure the Race Track is mentioned in our tourism information, and in our INC Committee meetings.

Councilor Hewitt brought up spray park options and library issues.

9. In camera

MOVED by Councilor Guise to go in camera at 9:15 p.m. **CARRIED**
01/19/06

While in camera Council discussed personnel matters.

MOVED by Councilor Miller to go out of camera **CARRIED**
01/19/07

MOVED by Councilor Miller to adjourn the meeting **CARRIED**
01/19/08

Time of adjournment was 10:18 p.m.