

**JULY 9, 2018**

Present:

Mayor: Brian Peterson

Councillors: Ed Smith

Bill Guise

Craig Hewitt

CAO: Greg Gayton

Recording Secretary: Rhonda Tofteland

1. The meeting was called to order at 5:33 p.m.
2. Minutes of the June 25, 2018 regular Council meeting  
**MOVED** by Councillor Hewitt that the minutes of the June 11, 2018 regular Council meeting be approved as presented. **CARRIED 07/18/121**
3. Business arising from minutes :
4. Representation:
  - a. 5:30 p.m. – Greg Longson – Public Works Report – Mr. Longson presented a list with costs incurred to date to organize and clean up shop and yard. He still needs to order supplies for updating and replacing safety items such as eyewash station, first aid kits, fire extinguishers and signage. He also advised that the update to the lift station would be approximately \$4 - \$5000. Mr. Longson left at 5:47.
  - b. 6:10 p.m. – B.J. Clark – President of Peace Area Motor Sports Association – Mr. Clark brought his copy of the lease agreement signed in 2015 for clarification. Discussion ensued regarding possible extra events to make better use of the facility such as bike races, lawn mower races, motorbike races or concerts / festivals as council was interested in assisting with such events. The history of the track was discussed along with issues arising over past years such as vandalism, distance from Grande Prairie, no cab service for those overindulging and a lack of volunteers. Mr. Clark left at 7:00 p.m.
5. Meeting Attended:

Mayor Peterson has been working on the Pioneer Home Project negotiations. They are hoping the roofing will be able to continue soon. There are still a lot of other issues unresolved to date. Mayor Peterson also attended a supper meeting and full day meeting regarding intermunicipal collaboration.

CAO Gayton also attended the following meetings :

- July 2 – met with Jake Elias re: firehall rent
- July 4 – met with our adjuster re: Glas House backup
- July 4 – Supper meeting re: intermunicipal collaboration
- July 5 – Councillors & CAO's meeting – all day
- July 8 – met with an employee re: benefits claim

6. Correspondence:

- a) TSI Consultants – TSI would like to meet with councilors individually to get points of view and thoughts on working with the County. Council would like the consultants to come to Hythe for the meetings.
- b) Joint Recreation Master Plan Committee minutes – presented for information
- c) Regional Dialogue Agenda – provided to update council on the meetings CAO Gayton and Mayor Peterson attended July 4 - 5. The purpose was to share information and identify shared service and regional strategic possibilities for further exploration.
- d) Subdivision and Development Appeal Board agreement.

**MOVED** by Councillor Smith to approve the agreement. **CARRIED**  
**07/18/122**

7. Other Business & Information:

- a) Discussion regarding asphalt analysis report done by Len Strynadka:
  - crack filling and chip sealing on a regular basis is recommended.
  - Council will make a prioritized list regarding ongoing and annual repairs and maintenance.
- b) Municipal Affairs intern program for administrators. Council agreed to apply for this grant.
- c) Cheque summary for April, May and June (#20180244 - #20180492) was presented and discussed with any necessary clarification provided by CAO Gayton.
- d) Municipally controlled corporations – CAO Gayton explained how this pertained to future business dealings.

8. Members Business

- Councillor Guise inquired whether the Village should be managing the arena as opposed to the Athletic Association. Discussion revealed that perhaps working with them would be the best option. He also asked for a list of wage and cleaning costs for the arena in a year. Rhonda Tofteland

will find this information. Councillor Guise also reported finding oxeye daisy in the industrial park.

- Mayor Peterson mentioned getting hand held radios from the fire department as they are getting new ones. He was very complimentary and impressed with our new Public Works Supervisor.
- Councillor Hewitt had a short list of concerns:
- inquired about cemetery mowing
- would like an unsightly premise letter sent to Western Manufacturing
- asked for update on the Elks park
- wondered about personal use of the public works shop and yard.
- Councillor Smith inquired if the tracking systems in the Village vehicles was being used and monitored. They cost two hundred dollars per month so it was decided to leave the decision up to the public works supervisor if it was worth continuing or not.

CAO Report : Verbal

CAO Greg Gayton reported on the following:

- GPN would like to do a fiber optic presentation to council
- campground has brought in \$12,000.00 in revenue by the end of June
- Tourist booth worker is working out well
- Teare Creek site should be checked
- tracking a piece of paving equipment owned by Beaverlodge as part of the ACP grant.
- got some old paperwork done regarding tax sales and title transfers.
- chlorine levels a bit high – Travis working on that.
- pavement analysis started this week.
- subsidized housing proposal was discussed.

9. **MOVED** by Councillor Hewitt to go in camera at 8:40 pm      **CARRIED**  
**07/18/123**

While in camera council discussed a legal matter

**MOVED** by Mayor Peterson to go out of camera.      **CARRIED 07/18/124**

**MOVED** by Councillor Smith to adjourn meeting.      **CARRIED 07/18/125**

Time of adjournment was 9:13 p.m.