

JUNE 24, 2019

Present:

Mayor Brian Peterson

Deputy Mayor Craig Hewitt

Councillors: Sandra Miller

Bill Guise

Ed Smith

CAO Leona Hanson

1. The meeting was called to order by Mayor Peterson at 5:00 PM
2. **MOTION** by Councillor Miller to adopt the meeting Agenda with the addition of the following items:
 - Item 8. c. County of Grande Prairie Operational Recreation Grants News Release.
 - Item 8. d. Beaverlodge RCMP Detachment Town Hall. **CARRIED**
06/19/145
3. **MOTION** by Councillor Smith to approve the Minutes of the June 11, 2019 Regular Council Meeting. **CARRIED**
06/19/146
4. BUSINESS ARISING:
 - Old Legion Cleanup – cleanup completed and ready for demolition. Dates for demolition scheduled for July 5-7.
5. DELEGATIONS:
 - No Delegations
6. Staff Reports
 - a. Greg Longson - PW Report
Waiting for parts for switches on lift station. Replaced old bleachers with four new ones at the Glen Oakford Ball Diamonds. Atco to replace Pumphouse 2 gas meter. Pumphouse 1, start filling Monday. Getting price from Alliance Tree Removal, for four trees and stump removal.
 - b. Leona Hanson – CAO Report as attached.
7. Business & Information
 - a. Policy 12-03 Expenditure Authorization and Procurement – Request for Decision
MOTION by Councillor Guise to approve Policy 12-03 Expenditure Authorization and Procurement as presented. **CARRIED 06/19/147**
 - b. Personnel Policy Update – Request for Decision

MOTION by Deputy Mayor Hewitt to approve updates to the Village of Hythe Personnel Policy as presented. **CARRIED 06/19/148**
 - c. Bylaw 541 Community Standards Bylaw – Request for Decision

MOTION by Councillor Miller to approve first reading of Bylaw 541 Community Standards Bylaw. **CARRIED 06/19/149**

MOTION by Deputy Mayor Hewitt to approve second reading. **CARRIED 06/19/150**

MOTION by Councillor Smith to consider third reading. **CARRIED UNANIMOUSLY 06/19/151**

MOTION by Councillor Guise to approve third reading. **CARRIED 06/19/152**

d. AUMA Annual Convention September 25-27 – Request for Decision

MOTION by Mayor Peterson to approve registration for three representatives (Mayor Peterson, Deputy Mayor Hewitt, CAO) from the Village of Hythe to attend the Annual AUMA Convention September 25-27, 2019 in Edmonton. **CARRIED 06/19/153**

MOTION by Deputy Mayor Hewitt to direct Administration to contact Alberta Government Departments to arrange meetings with Ministers during the AUMA Convention: Transportation and Justice (RCMP). **CARRIED 06/19/154**

e. Operating Budget Essentials Course GP August 22-23 – Request for Decision

MOTION by Deputy Mayor Hewitt to approve the cost of training for the CAO to participate in the Operating Budget Essentials Course being hosted by the County of Grande Prairie August 22-23. **CARRIED 06/19/155**

f. West Grande Prairie County Regional Landfill Report with 2019 YTD & 10Yr Comparison

i. Cielo Waste Solutions open House & Demonstration – Request for Decision

The West Grande Prairie County Landfill Authority approved sending one representative from the Village of Hythe to the Cielo Waste Solutions Open House and Demonstration in Calgary July 11, 2019.

MOTION by Councillor Guise to approve Mayor Peterson and Councillor Smith to attend the Cielo Open House in Calgary and that accommodations for Councillor Smith will be covered by the Village of Hythe. **CARRIED 06/19/156**

g. Municipal Community Generation Challenge – Request for Decision

MOTION by Councillor Miller for Mayor Peterson and Administration to continue investigating opportunities for alternative energy sources that may lead to an application for funding under the Municipal Community Generation Challenge Program. **CARRIED 06/19/157**

8. Correspondence

a. Alberta Transportation – Honorable Minister McIver – Highway 43 Twinning.

MOTION by Mayor Peterson to contact Alberta Transportation to arrange a meeting with Minister McIver. **CARRIED 06/19/158**

- b. Mighty Peace Watershed Alliance – Wapiti Watershed Source Water Protection Plan. Councillor Miller provided additional information from the meeting attended on activities undertaken for the Wapiti Watershed.
- c. County of Grande Prairie Operational Recreation Grants News Release
A number of groups in Hythe were successful in receiving grant funding through the County of Grande Prairie Operational Recreation Grant Program including: the Hythe Athletic Association, Hythe Agricultural Society, Hythe Historical Society and Hythe Legion.
- d. Beaverlodge RCMP Detachment Invitation to Attend Town Hall at the Hythe Legion June 26, 2019. The information will be posted to the Village of Hythe Face Book page.

9. Meetings Attended and Members' Business

Deputy Mayor Hewitt enquired on the following:

- Railing/perimeter protection around the Fire Hall. In discussion with the Fire Chief and PW Foreman regarding best options for material and installation.
- Grass cutting letters. Letters were sent to property owners with some response received to date; cutting being done by PW in selected areas.
- Paving warranty – PW Foreman has been in discussions with the contractor and they are supposed to be returning to redo the paving in the next few weeks. Beirsto Engineers also had a look at the site to further assess prior to the Contractor performing the warranty service.

Councillor Guise report included:

- Attended the Regional Landfill meeting and provided information on the Ceilo Open House in Calgary and, also discussed the inequitable membership fee structure that is currently not based on usage.
- Attended the SPPARC meeting and reported that Sexsmith is down on Physicians and may be near closing the clinic as a result. Wembley has interest from a husband and wife team with one being a Physician and the other a Pharmacist.
- Brought forward that the Burdess' had sold the Bigway after 37 Years of Service to the Community.

MOTION by Councillor Guise to host an Appreciation Event for the Burdess' at a time available for them. **CARRIED 06/19/159**

Mayor Peterson asked Administration to invite the new owners (Coop) to a Council meeting.

- The Hythe Cemetery has had three Cemetery clean up days and is disappointed that the number of helpers went from 6 to 5 to 4 respectively. The Cemetery Committee is trying to meet in July to discuss maintenance options including a memorial fund development that could assist with long-term maintenance and operation costs.

Mayor Peterson reported the following:

- Conducting Fiber Optics Research

- Attended meetings, participated in webinars, and seeking out information to assist in research opportunities that fit the Community Challenge Climate Challenge Program and provide benefit to the Village of Hythe
 - Attended Memorial Tree Dedication for Sexsmith Mayor Claude Lagace
- Councillor Guise raised concern with the condition the ball diamonds are being left in after used by teams (i.e., garbage, bottles) and quads are causing damage to the area. Requested Administration look at options to ensure teams are cleaning up after themselves and, also to secure the area. Suggestions included requiring teams to book the diamonds with the Village Office.

Councillor Smith brought forward the following:

- Disappointment that someone drove their truck across the field going over to the race track causing big ruts in a field that has been seeded for crop. Question what options exist to deter this behavior?
- Shared that the Coop Board (new owners of the Bigway Store) is looking for a community representative to sit on their Board.

10. In Camera

MOTION by Mayor Peterson to move to In-Camera at 8:55 p.m. **CARRIED 06/19/160**

MOTION by Councillor Miller to move out of In-Camera at 9:15 p.m. **CARRIED 06/19/161**

MOTION by Councillor Miller to approve entering into an Agreement for Services with John Simpson to develop of a Municipal Development Plan including Land Use Bylaw update for the Village of Hythe as presented. **CARRIED 06/19/162**

MOTION by Councillor Smith approve entering into an Agreement for Services with DAVG Consulting Inc. for Occupational Health & Safety Programming as presented. **CARRIED 06/19/163**

MOTION by Councillor Guise to Accept the Offer to Purchase for Property Plan 7922880, Block E, Lots 8 and 9 in the Village of Hythe. **CARRIED 06/19/164**

11. **MOTION** by Mayor Peterson to Adjourn the meeting. **CARRIED 06/19/165**

Time of adjournment was 9:20 p.m.