

MINUTES OF MONDAY, JULY 13, 2020 AT 4:00 PM
REGULAR MEETING OF THE HYTHE VILLAGE COUNCIL HELD AT
THE GLAS HOUSE, HYTHE

Present: Mayor Brian Peterson
Councillors: Bill Guise
Sandra Miller
Ed Smith
CAO: Leona Hanson
Recording Secretary:
Chelsea de Ruiter

Regrets: Deputy Mayor Craig Hewitt

1. Mayor Peterson called the meeting to order at 4:00 p.m.

2. Adopt Meeting Agenda

MOVED by Councillor Miller to adopt the meeting agenda.

CARRIED 07/20/166

3. Subdivision Application: Scott Purich, Planner

Re: Lot C, Block 1, Plan No. 872-2786

County of Grande Prairie Planner Scott Purich presented a report to Council for the consideration of Subdivision Application for Lot C, Block 1, Plan No. 872-2786. The report discussed Topography, Soil Characteristics, storm water collection, potential for flooding, accessibility to a road, availability of water supply, availability and adequacy of sewage disposal, use of land in the vicinity, and parking access.

MOVED by Councillor Smith to table the application until a future date. **CARRIED 07/20/167**

4. Minutes of the June 22, 2020 Regular Council Meeting

MOVED by Councillor Miller to approve the minutes of the June 22, 2020 Regular Council Meeting.

CARRIED 07/20/168

5. Business Arising from the Minutes.

No Business Arising

6. Delegations

No delegations

7. Operations Update

CAO Hanson provided an update to operations.

a. Updates: See further operational details attached as Appendix A.

8. Business & Information

a. Request for Decision: Branding and Logo Design

Administration presented Council with an updated branding design for the Village of Hythe. Council discussed the colour options and variations and came to a final decision on the colours, logo, and slogan.

MOVED by Councillor Miller to accept the logo as “connected community”, with Blue and Bronze colours as previously presented and include the option for variations for the words Hythe and Village of Hythe where appropriate. **CARRIED 07/20/169**

b. Request for Decision: Restorative Justice Program

Correspondence was received from Sergeant Ash W. Browne providing details of a plan to submit a grant application in favour of a Restorative Justice program for the West County Area. Administration additionally presented the option to operate as a fiscal agent in the early stages of the Restorative Justice Program. The grant application submission would indicate that the program will be set up as a non-

profit within 6 months of having the approval at which point all funds will be transferred from the Village of Hythe to the non-profit.

MOVED by Mayor Peterson to provide a letter of support to Sergeant Browne for the initiative of a Restorative Justice program for the Beaverlodge Area.

CARRIED 07/20/170

MOVED by Mayor Peterson that the Village of Hythe be available as a fiscal partner for the Restorative Justice Program if required.

CARRIED 07/20/171

c. Request for Decision: Roads Improvement Capital Program

Administration presented the detailed design estimate provided by Beirsto & Associates Engineering & Survey to Council. The estimate provided cost details for areas in the Village of Hythe that require road rehabilitation and repair. Administration discussed the option for sidewalk repairs and advised that a quote will be provided as soon as possible.

MOVED by Councillor Smith to table the decision on the 'extra areas' Roads Improvement Capital Program until all the information is available.

CARRIED 07/20/172

d. Request for Decision: No Parking Sign

Administration presented a request from a resident to have a no parking sign placed in front of their property. The sign would be placed at 9828 – 99 street and allow for resident parking only. Administration recommended Council approves the placement of a resident only parking sign in this location.

MOVED by Councillor Guise to approve a residence only parking sign to be put on the south side of the street at the specified address.

CARRIED 07/20/173

e. Request for Decision: Attendance at the Rural Community Health Provider Attraction and retention Conference

Administration present the request for \$450 to send Judy Amendt, one of the two representatives that sits on the Regional Physician Recruitment committee to the 2020 RhPAP Rural Community Health Provider Attraction and Retention Conference from October 6-8 in Drayton Valley. Funds required are to cover the cost of registration, lodging, and fuel.

MOVED by Councillor Guise to approve the funds to send Judy Amendt to the Rural Community Health Provider Attraction and Retention Conference

CARRIED 07/20/174

f. Request for Decision AUMA 2020 Awards – Sustainability in Collaboration Award

Administration discussed the upcoming nomination period for the AUMA 2020 Awards. Administration requested authorization to submit a nomination for the OH&S Project that was led by the Village of Hythe in collaboration with the towns of Sexsmith, Beaverlodge, and Wembley.

MOVED by Councillor Smith to approve the submission of an application for the AUMA 2020 Awards in the Sustainability in Collaboration category.

CARRIED 07/20/175

9. Correspondence

- a. Peace Library System Member Libraries – "By The Numbers 2019"
- b. Regional Recreation Committee – Survey Results
- c. Reading File

10. Meetings Attended and Members' Business

Councillor Smith

Attended an Agricultural Society meeting to discuss the Spray park.

Councillor Miller

Library has scheduled the soft reopening on July 21st. Information is available on procedures on the website for users.

Councillor Guise

No meetings attended. Inquired if there has been a date set for removal of the old Pioneer Home Building. CAO advised confirmation would be required but understand they may be looking at winter months. Councillor Guise inquired if grant funds from the County of Grande Prairie were received for the Cemetery, administration will follow up to confirm. Raised concerns about unsightly premises in the Village of Hythe including debris and overgrown lawns. CAO advised notifications has gone out and follow up will happen next week. Inquired about the empty lots that AHS own, there is interest in purchasing and building in the location, Mayor Peterson to bring up in discussion with Minister Toews.

Mayor Peterson

No meetings attended.

11. Closed Session

MOVED by Councillor Miller to go into closed session at 7:02 p.m.

CARRIED UNANIMOUSLY 07/20/176

- a. Intergovernmental Relations – Draft Documents
- b. Contract: Fiber Optics

MOVED by Mayor Peterson to go out of closed session at 7:41 p.m.

CARRIED 07/20/177

12. Adjournment

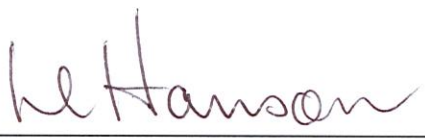
MOVED by Councillor Smith that the meeting be adjourned.

CARRIED 07/20/178

Time of adjournment was 7:42 p.m.



Mayor



Chief Administrative Office

SCHEDULE A to Minutes of Regular Council Meeting

Operations Report – July 13, 2020

A copy of the July Newsletter was provided for Council review.

Spray Park Project

A full project budget, timeline, and sources of funds (or in-kind) is being developed with the estimate from proposals received. Within the project cost will be the requirements to cover the following items:

- The Spray Park Feature
- Landscaping
- Park features like benches, garbage receptacles, tables
- Parking area
- Fencing
- Building
- Fire Suppression Tank

Public Works: Water Ticket

Maintenance, mowing, and cleanup around the Village is ongoing and become routine for the Public Works Crew with tarring completed in sections of the community. Testing has been completed at the lagoon to prepare for an earlier release date due to the late snow-pack (melt) and heavy rains in the last month plus.

Viability Review

The CAOs from the Village and County together with the Viability Review Advisor with Municipal Affairs had a meeting last week to go over the multiple tasks involved with the viability review process. The correspondence from the Deputy Minister sent to residents in the community has been received and a request to complete a comment form. A weekly reminder is being posted to FaceBook encouraging residents to complete the form and send back to the government or drop off at the Village Office. The reminders will continue up until the deadline of July 31st as it is important that the voice of the community is heard.

Property Tax Payments

Administration and Accounting continue to monitor the receipt of tax payments. A report is attached for reference purposes.