

MARCH 26, 2018

Present: Mayor Brian Peterson
Councillors: Ed Smith
Craig Hewitt
Lyle Sipe

CAO: Greg Gayton
A delegation from Canadian Fibre Optic Ltd.

1. Mayor Peterson called the meeting to order at 5:30 p.m.

MOVED by Mayor Peterson to go into camera with the delegation from Canadian Fibre Optics. **CARRIED 03/18/43**

While in camera, Council discussed a possible business arrangement.

MOVED by Councillor Smith to go back into open session. **CARRIED 03/18/44**

Council went back into open session at 6:33 p.m.

Council then met with Dennis Hussey and Peter Ho from Beirsto & Associates Engineering. Dennis Hussey and Peter Ho discussed the proposal for Asset Management Application. Beirsto will charge \$5,000.00 for preparation of the application. If it is successful there would be grant funding available to the Village, based on an 80/20 cost sharing agreement. This grant funding would be used to provide a comprehensive Asset Management Plan for the Village. Mayor Peterson indicated that Council would discuss a decision on that later on in the meeting.

Council also met with Beirsto to review the sewer rehabilitation program. Dennis Hussey distributed some information on where the rehabilitation program was at. Phase five is due to be done this summer. There was some discussion about the technical aspects of relining sewer mains as opposed to excavating and replacing sewer mains. Dennis Hussey promised to provide Council with a small cross section of actual sewer pipe for promotional purposes.

Dennis Hussey and Peter Ho left the meeting at 6:55 p.m.

2. Minutes of the March 12, 2018 regular Council meeting

MOVED by Councillor Sipe that the minutes of the March 12, 2018 regular Council meeting be approved as presented. **CARRIED 03/18/45**

3. Business arising from the Minutes: No business arising from the minutes.

4. Representation:

- a) Canadian Fibre Optic – 5:30 p.m. (in camera) - see above
- b) Beairsto & Associates – 6:00 p.m. – see above

5. Meeting Attended:

Council reviewed the meeting they had attended from March 12, 2018 – March 26, 2018.

6. Correspondence:

- a) AEP waterworks – inspection report

Council reviewed the annual inspection reports from Alberta Environment, regarding the Willowgrove system and the Well 1 system in Hythe. Council was concerned about some of the problem areas identified in the report. It was noted that the inspector had required an action plan from the Village to be completed by April 15, 2018. Council provided some comments on what should be in that action plan.

CAO will report back to Council when the action plan is completed.

- b) Asset Management workshops

CAO indicated that he would book himself into some Asset Management Training on April 11, 2018 in Peace River, and on May 24 & 25, 2018 in Grande Prairie.

- c) Arena water test

Council reviewed the water test from the Hythe Arena. There was some question as to which well at the arena the sample was taken from. Councillor Sipe commented that it had been a long-standing problem with the water well at the arena, that the sodium levels were too high, and this has negatively affected the ice quality.

Staff will work with the Hythe arena in terms of reviewing measures to lessen the amount of sodium.

7. Other Business & Information:

- a) Safety Code administration agreement

Council reviewed the formal agreement for the Safety Codes Administration. This governs building permits, plumbing permits, electrical permits with in the Village of Hythe. There was some discussion about how these services are advertised and promoted on the web sites of the Village and the County. Council felt that the Villages development permit could possible contain a bit more information about what was required for County building permits.

MOVED by Councillor Smith to approve the Safety Codes Administration agreement with the County of Grande Prairie for a five-year term. **CARRIED 03/18/46**

b) Subdivision & Development Appeal Board agreement

Council reviewed a proposal from staff to change the way Subdivision & Development permit appeals are heard. Staff felt that it would be more appropriate to change that responsibility to a regional board. This would ensure that the appeal board would be experienced in dealing with appeals and have the proper training needed to sit on a board of that nature.

MOVED by Mayor Peterson to approach the County of Grande Prairie regarding administration of the Subdivision & Development Appeal Board. **CARRIED 03/18/47**

c) ATCO – LED lighting

Council reviewed a proposal from ATCO to convert all the street lights in town from high pressure sodium lighting to LED lighting. This would have the effect of reducing the power consumption from the street lights and modernizing the street light infrastructure. It would also give more flexibility in future development and use of the street lighting system.

Councillor Smith and the CAO had met with ATCO on this in March. They noted that there were some changes in the structure of the arrangement between the Village and ATCO, however, the net cost to the Village is approximately \$230.00 per year to make the complete conversion to LED lighting.

MOVED by Mayor Peterson to approve the change for a conversion to LED street lighting as requested by ATCO. **CARRIED 03/18/48**

d) Education taxes – 2018

Council reviewed the 2018 Education taxes, as announced on the provincial budget announcement on March 22, 2018. The education taxes had stayed at much the same level as last year. That data was received for information.

e) AUMA – provincial budget

CAO provided Council with some detail on the 2018/19 provincial budget. This was received for information.

f) Minimum Tax research

Council reviewed a package of information from staff regarding minimum tax and how it would affect various rate payers in the Village. There was a thorough discussion about the various options available to Council in terms of setting a minimum tax. Once the discussion on residential minimum tax was completed, Council then gave some consideration to how commercial minimum tax should be levied and structured.

Council felt that the matter should be decided when all Councillors are present. So it was decided to table the matter until Councillor Guise is available.

CAO report –

CAO noted that Holly Sorgen would be available for the community supper on April 18, 2018. There was some discussion on what we want Ms. Sorgen to do at the supper. The conclusion was that Council would give an update on what the strategic plans had provided for input, and then Holly would help and try and draw some feedback from the crowd. In terms on what their thoughts and comments are regarding the strategic plan.

Council reviewed the March Council information newsletter and made one change.

Council requested that the Public Works Supervisor look into some GPS equipment for the front-end loader. It was noted that Brandt Tractor sells a new GPS system called a Trimble System, this system is becoming widely used in this industry.

8. Other matters (members' business):

There was some discussion about Randy Orr's residence and what could be done in terms of bylaw enforcement. Council then had a discussion about unsightly premises.

There was a suggestion that the Oakford building could use some sandblasting and a new coat of paint, to help its resale value. Staff will look into that further.

Council discussed the Asset Management program as presented by Beirsto. Councillor Sipe was brought up to speed on the intent of the entire process and the levels of expenditures involved. Council was in favor in proceeding with this program.

MOVED by Councillor Hewitt to go into camera.

CARRIED 03/18/49

9. In Camera

a) Canadian Fibre Optics Ltd. – in camera earlier in the meeting.

b) Community Futures – Loan guarantees

While in camera, Council discussed proposal from Community Futures regarding loan guarantees.

MOVED by Councillor Sipe to go back into open session.
03/18/50

CARRIED

10. Adjournment

MOVED by Councilor Smith that the meeting be adjourned.
03/18/51

CARRIED

Time of adjournment was 10:12 p.m.