

MAY 27, 2019

Present:

Mayor Brian Peterson
Deputy Mayor Craig Hewitt
Councillors: Sandra Miller
Bill Guise

CAO Leona Hanson

Regrets: Councillor Ed Smith

1. The meeting was called to order by Mayor Peterson at 5:00 PM
2. **MOTION** by Mayor Peterson to adopt the meeting Agenda with the following additions: 10
c. Property Sale **CARRIED 05/19/99**
3. **MOTION** by Councillor Miller to approve the Minutes of the May 13, 2019 Regular Council Meeting **CARRIED 05/19/100**

4. BUSINESS ARISING:

Information being reviewed pertaining to the West County Regional Landfill prior to drafting a letter for submission to the Authority.

5. DELEGATIONS:

There were no delegations.

6. Staff Reports

a. Greg Longson - PW Report

Public Works Supervisor Greg Longson gave an update on the following: access road to the old lagoon, discussed requirements to prepare for demolition of old Legion building (tentative dates June 21-23), Phase 5 sewer lining project is now complete, culvert in Industrial Park by Nodes is installed, Lift Station should be complete by mid-June, Well #1 upgrade continues. Proposed a heater upgrade in the campground washrooms with an estimated cost of \$2100 and will be revisited at the end of the campground season.

b. Leona Hanson – CAO Report as attached.

7. Business & Information

a. Bylaw #546 – Mill Rate Bylaw was reviewed.

MOTION by Mayor Peterson for FIRST READING **CARRIED 05/19/101**

MOTION by Deputy Mayor Craig Hewitt for SECOND READING **CARRIED 05/19/101**

MOTION by Councillor Miller to consider Third Reading **CARRIED**

UNANIMOUSLY 05/19/101

MOTION by Councillor Guise for THIRD READING **CARRIED 05/19/101**

b. Fire and Emergency Response Bylaw – A sample bylaw was provided for reference and information.

c. Fire and Emergency Response Procedure being drafted to coincide with the Fire and Emergency Response Bylaw as noted in Item 7 b above.

d. Council reviewed and discussed the proposed Council Meeting Schedule for the period June 11, 2019 to December 31, 2019.

MOTION by Deputy Mayor Hewitt to approve the Regular Council Meeting Schedule as follows:

Tuesday, June 11, 2019	Monday, June 24, 2019
Monday, July 15, 2019	Monday, August 19, 2019
Monday, September 9, 2019	Monday, September 23, 2019
Monday, October 7, 2019	Monday, October 21, 2019
Monday, November 4, 2019	Monday, November 18, 2019
Monday, December 2, 2019	Monday, December 16, 2019

CARRIED

e. Recreation and Facilities Study. A Request for Decision was presented to enter into an agreement with the accounting firm of MNP to conduct a Recreation and Facilities Study for the Village of Hythe. The information obtained through the study will assist the Village of Hythe with future operation, maintenance, and capital planning as well as gain the necessary fair share data needed for funding discussions with the County of Grande Prairie.

MOTION by Mayor Peterson to approve the funding to engage the services of MNP for the completion of a Recreation and Facilities Study **CARRIED**

Asset Management Plan. A Request for Decision was presented to enter into an agreement with the accounting firm of MNP to complete the drafted Asset Management Plan for the Village of Hythe. Mayor Peterson has worked diligently over the last several months to capture the necessary financial and structural data within a workbook of spreadsheet data. This information is the core basis of information needed to complete an Asset Management Plan for the Village. MNP will review and update the Asset Management Plan for a complete planning resource that the Village can use for current and future planning activities. The Asset Management Plan will also serve as a valuable tool for fair share funding discussions with the County of Grande Prairie.

MOTION by Mayor Peterson to approve the funding to engage the services of MNP for the review, update, and completion of the Asset Management Plan. **CARRIED**

8. Correspondence

a. Friends of the Grande Spirit Foundation provided information on an upcoming Best Ball Golf Charity Fundraiser

b. County of Grande Prairie including the Village of Hythe has a full Fire Ban in effect.

c. Correspondence received from Brock Smith regarding access to the Hythe Post Office was shared with Council. To date Council has not received a response from Canada Post with respect to concerns raised regarding access to the Hythe Canada Post Office.

MOTION by Councillor Miller to accept correspondence items 8 a, b, and c for information **CARRIED**

d. Correspondence to a landowner regarding the replacement of sidewalk and curb as a result of landowner maintenance was provided for information.

MOTION by Deputy Mayor Hewitt to accept copy of correspondence item 8 d for information. **CARRIED**

9. Meetings Attended and Members' Business

Councillor Guise

- SPPARC meeting missed as no agenda information received. Administration will follow up with the Committee Secretary regarding receipt of information for future meetings.
- Let Painter know that some repair work and limited budget meant that painting the caboose at the campground would be deferred for consideration in 2020.
- Old Swimming Pool plans was raised. Council discussed option for the old pool and Councillor Guise will tour a contractor to gain advise on options for the cover, structure, and concrete. An update will be provided at the next Council meeting.
- The Hythe Cemetery Cleanup only had 4 people attend to assist.
- Concern raised over barking dogs and response from Bylaw/Animal Control to address the issue. Administration will contact County Enforcement to discuss.
- Referenced the article in the Town & Country News regarding community logos and the representation of the Hythe Logo.

Councillor Miller

- Attended the Hythe Public Library Board meeting and noted that the meetings are switched to the 3rd Thursday of the month and a reminder that the meetings are open to the public. The Library is looking for fundraising options with one avenue offered to the Ag Fair Committee to run a food service at the annual fair.
- Attended the Peace Library System Board meeting. An area of concern raised was the cost to have increased internet speed at the Hythe Library. For example, to increase the speed from 5 mb to 20 is estimated at \$2300 per year. The cost is prohibitive for the Library due to budget constraints and the speed of internet service is limiting for patrons of the library.
- A previously developed sidewalk and trees plan was provided for reference.

Mayor Peterson

- A meeting to discuss the Fiber Optics Project was attended.
- A tele-conference meeting was held with MNP representatives regarding options and cost for the Recreation and Facilities Study as well as the Asset Management Plan.
- The letter of intent sent regarding interest in Alternative Energy projects including solar was well received and a representative for the program will be in the area in June.

10. In Camera

MOTION by Mayor Peterson to move to In-Camera at 7:48 p.m. **CARRIED**

05/19/116

MOTION by Councillor Miller to move out of In-Camera at 8:50 p.m. **CARRIED**

05/19/117

11. **MOTION** by Mayor Peterson to Adjourn the meeting at 8:51 p.m. **CARRIED**

05/19/119

Time of adjournment was 8:51 p.m.