

## NOVEMBER 13, 2018

Present:

Mayor Brian Peterson

Deputy Mayor Craig Hewitt

Councilors: Bill Guise

Sandra Miller

Ed Smith

CAO: Greg Gayton

Recording Secretary: Tina Tollefson

1. The meeting was called to order by Mayor Brian Peterson at 5:23 p.m.
  
2. Minutes of the October 22, 2018 regular Council meeting  
**MOVED** by Councilor Miller that the minutes of October 22, 2018 regular Council meeting be approved. **CARRIED 11/18/191**
  
3. Business arising from minutes:  
CAO Gayton notified council that the cannabis land use bylaw public hearing will be at the next council meeting at 5:15 pm. It was decided by council that the required insurance for the arena manager would be sufficient at three million liability. We are awaiting a quote from Atco Electric regarding the Rae Dolemo park light installation. The skate sharpener for the arena arrived last week and an electrician is scheduled to have it installed and ready for operation this week. The Village will receive the revenue from the \$5.00 charge to sharpen skates.
  
4. Representation:
  1. Paul Godel arrived at the meeting at 5:23 to give council his EMS program presentation for Uganda. Mr. Godel has headed a volunteer mission to provide quality, accessible pre-hospital emergency care to the people of Kampala. He spent the month of February in Kampala, with a volunteer group he had organized, to teach a group of 40 local people to be first responders. As well he has set up a program that provides much needed medical supplies, with as many of these as possible being purchased locally. Mr. Godel will be going back with another volunteer group in February 2019 for Phase 2 of his project. The 2-part focus is first, to give advanced training to bring local first responders to a Canadian EMR level, and second to provide basic training to more local individuals. All volunteers pay their own way and donate their time and expertise. His goal is to raise enough funds to buy, stock and staff an ambulance, with a complete emergency station, and he would like to accomplish this by 2020. Mr. Godel has set up a website [canadaugandaemssociety.org](http://canadaugandaemssociety.org) to create public awareness,

generate monetary donations which go directly to fund the program, receive donations of Canadian mementos or souvenirs, and moral support. Mr. Godel left the meeting at 6:05 p.m.

2. Mr. Greg Longson joined the meeting at 6:06 p.m. to give council his monthly expense report. Public works has been working on the lagoon, maintenance and repair of equipment. The electrical control box at the lift station needs to be upgraded and Mr. Longson has inquired if a grant would be available to do so. He would also like to buy a street sweeper attachment for the skid steer for the Village sidewalks. Mr. Longson discussed with council the program that will be bringing a bus route from Grande Prairie to the Village, the practical places to have a bus stop, and the materials needed to supply one. Each stop will need a sign, cement pad, bench, garbage bin, and shelter. Mr. Longson also addressed a proper strategy for snow plowing this winter, as well as implementing proper bylaws for dangerous goods and truck weight limits within the Village. Mr. Longson left the meeting at 6:57 p.m.

#### 5. Meetings Attended:

Councilor Miller attended a meeting with the Public Library, and noted that there are a lot of internal changes happening at the moment. She will be attending the Peace Regional Library board meetings every three months.

Councilor Guise attended the intermunicipal meeting in Wembley. He mentioned that it was commented that Hythe has the nicest arena in the area.

Councilor Hewitt attended the intermunicipal meeting in Wembley, the IFC County meeting and the community futures meeting.

Mayor Peterson was also at the Wembley intermunicipal meeting. He attended a meeting for the Pioneer Home with the insurance company, engineers and contractors regarding the proposed repair. An insurance lawyer has been hired to deal with this matter. Mayor Peterson participated in a video for SPPARC. He attended the Veresen open house. He has stopped in at the arena and has only received positive feedback regarding the facility. Mayor Peterson spoke with the chief of Horse Lake with regards to the Arctic Winter Games and how the Village and Horse Lake can be involved.

CAO Gayton attended the following meetings:

- October 23 – intermunicipal meeting in Wembley
- October 25 – video shoot for SPPARC with Mayor Peterson, this video was because the Hythe Continuing Care Center is the recipient of the Rural Alberta Heroes Award

- October 26 – water system upgrade meeting with Mr. Longson and Mr. Rudrum
- November 1 – meeting with Mr. Longson, Mr. Rudrum and Culligan with regard to well #1 upgrades
- November 2 – video to Rural Health Care awards, SPPARC
- November 2 – Meeting with IT for upgrading SPPARC page
- November 5 – Intermunicipal Negotiating Committee meeting
- November 7 – Athletic Association grant meeting in Clairmont
- November 7 – Veresen public meeting
- Ongoing meetings with arena attendant Mr. Evaskevich, and Ms. Friesen

6. Correspondence:

- a) Letter re: Arctic Winter Games. Mayor Peterson is yet to have a meeting with the City of Grande Prairie and would like Hythe to be a participant in these games.
- b) Requests for donations.

**MOVED** by Councilor Guise to donate \$200 to Beaverlodge Minor Hockey and \$200 to Hythe Minor Hockey in support of the Atom Tournament on December 7, 8 and 9 **CARRIED 11/18/192**

**MOVED** by Mayor Peterson to donate the cost of napkins to the Hythe Community Center. **CARRIED 11/18/193**

- c) Sheila Staggs, Willowgrove speed limits. Council has agreed to her request that the speed limit be increased to 30 km/hr. New signs will be placed and enforcement services will be asked to monitor the location. Speedbumps will be considered further in the summer.

**MOVED** by Mayor Peterson to increase the speed limit to 30 km/hr **CARRIED 11/18/194**

- d) Indigenous History and Culture. Mayor Peterson and Councilor Hewitt are both in support of a collaboration with perhaps the County and other towns to support this.
- e) MSI Operating and Capital, provided as information

7. Other Business & Information:

- a) Truck bylaw weights has been approved and it is planned to address dangerous goods bylaw in accordance with provincial legislation at the next meeting.
- b) Community Standards Bylaw #541, some changes will be made to the bylaw before it is sent in to the County of Grande Prairie for review. It will become available on line on the Village of Hythe web site and facebook page, as well as in the newsletter.
- c) Hythe Athletic Association detail. A list of payables was provided for information for council.

- d) Satellite TV for the arena. A new satellite service needs to be added to the arena. Council has asked that more quotes be obtained from other sources.
- e) Changes in tax treatment for council fees. This was provided to council as information and discussed. No changes will be made to distribution of funds in light of the tax change.
- f) MAP program. The Village of Hythe will expect a mandatory inspection in compliance with the municipal government act.
- g) Historical Resources grant and other grant updates. Deputy Mayor Hewitt, requested that the Village of Hythe go ahead with a Heritage Assessment on the Oakford Building. This will provide the Village with information as to whether the building would qualify as a heritage site. With this information we can proceed with grants to preserve and utilize these buildings.
- h) Campground Servicing quote. A quote to upgrade the septic services to the campground was discussed. It was decided that this should be in the campground operations budget for 2019. New restrooms are a priority. The possibility to have drive through sites was suggested.
- i) A reply to an anonymous letter of complaint, received by council on August 27, was approved and will be found online.

## 8. Members Business

### CAO Report: Verbal

CAO Gayton reported on the following:

- The skate sharpener is here and it will be set up Thursday at the latest.
- Bus stops discussions, they will be presenting to council on December 10.
- Ms. Friesen is finishing off the schedule for the Strategic Plan.
- Landfill agreements were reviewed on the weekend. Information can be forwarded to council.
- RCMP crime website is now on the Village of Hythe website.
- CNRL will not be starting work until next year near the Stickney property.
- Disaster Response Grant paperwork is due on the 15<sup>th</sup>.
- Atco power franchise, no objections will proceed with filing papers.
- A first draft for the 2018 financial review will be ready for November 27<sup>th</sup>.

Deputy Mayor Hewitt asked about booking meetings with council. It was discussed and noted that anyone wishing to book a meeting with council can do so at the discretion of the CAO for an allotted time period. Time allocations can vary between 20 – 30 minutes with 15 minutes in between delegations. He also asked if all Village employees have signed the Employee Orientation forms, which everyone has.

Councilor Smith asked council if assistance can be given to Terry Rule for the removal of a trailer damaged by fire. Council was in agreement, and suggested a donation from Mr. Rule could be appropriate.

Mayor Peterson would like to submit a letter of appreciation to Surerus. They had a big project going on near Hythe and their community support was appreciated. The lift station, building and equipment needs maintenance and replacement. A long-term plan needs to be put in place in order to cover these future costs. Mayor Peterson has also mentioned a holiday trailer being used as a permanent residence. This is against land use bylaw, and the matter will have to be addressed. The burn pile is an ongoing issue and will be discussed at the next council meeting. Also, a concern is the water that needs to be diverted to avoid flooding the Willowgrove subdivision.

9. In camera

**MOVED** by Councilor Hewitt to go in camera at 9:23 pm      **CARRIED**  
**09/18/195**

While in camera council discussed some tax recovery issues and reviewed applications for the CAO position.

**MOVED** by Councilor Smith to go out of camera      **CARRIED 09/18/196**

**MOVED** by Councilor Smith to adjourn the meeting      **CARRIED**  
**09/18/197**

Time of adjournment was 9:55 p.m.