

OCTOBER 9, 2018

Present:

Mayor Brian Peterson
Deputy Mayor Craig Hewitt
Councilors: Bill Guise
Ed Smith
Sandra Miller

CAO: Greg Gayton

Guest: Sergeant Dave Gallant, Beaverlodge RCMP Detachment

1. The meeting was called to order by Mayor Brian Peterson at 6:25 p.m.

Council decided that the meeting with Sergeant Gallant would be the first item of business. (see #4 Representation)

2. Minutes of the September 24, 2018 regular Council meeting

MOVED by Councilor Guise that the minutes of September 24, 2018 regular Council meeting be approved as presented. **CARRIED 10/18/169**

3. Business arising from minutes

Council discussed the disassembly of the building covering the old swimming pool tank. It was agreed to have the building disassembled and hauled down to the public works shop for storage there and possible future use at the shop. Some fill material would be put in the pool tank to protect that structure until some future use could be determined on the building. Council noted that some money had been committed from the County of Grande Prairie to deal with the old pool building. There are also possibly some funds available from the Ag Society.

MOVED by Councilor Miller to approve the work plan for the old swimming pool cover as discussed. **CARRIED 10/18/170**

4. Representation:

1. Sergeant Dave Gallant - The Staff Sergeant gave a detailed break down of crime statistics in the period covering January – June

2018. He noted that there has been a substantial amount of oil field theft in the area. Some companies have full time security staff looking after their sites. Battery theft is a major issue.

There was then some discussion about the enforcement requirements for cannabis usage. Sergeant Gallant noted that there is already one retail application being made in Beaverlodge for a retail shop. He noted that the RCMP is still receiving information and equipment to assist with enforcement of cannabis misuse. It is still an offense to smoke pot in a public location and to drive while under the influence of marijuana. His biggest concern is the impaired driving issue.

There was then was some discussion about staffing. The Beaverlodge Detachment will soon be down to four members for awhile until some new officers are recruited. Being short staff in limiting their capacity to provide services. Sergeant Dave Gallant left at 6:59 p.m.

2. Public Works Supervisor Greg Longson and Curtis Rutherford joined the meeting at the same time. Curtis' company J.D. Septic have been using the Village of Hythe lagoon for septic disposal over the past three years. They have been paying the municipality \$800 a month for the ability to dispose of sewer. There was some discussion about using the Horselake lagoon for this function. J.D. Septic advised that because Horselake sewage lagoon was under federal jurisdiction there was a substantial amount of paperwork and other issues associated with using it.

It was noted that the towns of Beaverlodge and Wembley no longer accept septic waste at their sewage lagoons. Council discussed some procedures associated with dumping the waste. It was noted that when septic waste is dumped at the Aquatera facility the charge is \$16.03 per cubic meter. There is some spot checking for what is off-loaded and the driver provides a manifest of what is in the load. J.D. Septic noted that they usually dump a full load of sewage when they do dump at the lagoon which is approximately 6 cubic meters. He noted that he would like to ensure that the waste is disposed of properly and in an above ground manner. He is willing to add the Village of Hythe as an additional name insured on his insurance and take all other measures to ensure that the Village is covered by insurance incase there is an incident. Council advised that they would consider the matter later on in the meeting. Curtis Rutherford left the meeting at 7:20 p.m.

3. Greg Longson, Public Works Supervision - Council then moved on to the conventional Public Works Supervisor's report. There was some discussion about the use of the land West of the sewage lagoon and South of it. Staff will do some research as to the names of the landowners for these properties.

Greg Longson reported on the status of the lift-station pumps. There was also some discussion about the water quality lately. Mr. Longson noted that there are still some issues in chlorinating the water in tanks one and two in Well #1. More work needs to be done on the circulation system. There will be a meeting with Culligan in the near future to work on that further.

Council discussed some of the major purchases of the public works department. Some cement buttresses had been purchased lately. It was noted that one was put near Tags to help define the roadway. Council noted that there should not be a lot of snow pushed against this buttress as that would infringe vision for people coming in and out of the parking lot. Greg Longson left the meeting at 7:52 p.m.

5. Meetings Attended:

The Mayor and the CAO attended the AUMA Conference in Red Deer Sept 26-28, 2018.

The Entire council met on Monday, October 1 to review ICF Agreements. Sandra Miller attended a Library Board meeting. She is now the treasurer for the Library Board.

Ed Smith attended a Grande Prairie Regional Tourism meeting.

CAO attended a meeting with Taylor Rudrum on October 4 and attended a memorial service for the late Claude Lagace former mayor of Sexsmith on Saturday, October 6.

6. Correspondence:

a) C.N. Rail - line closure

Council reviewed a letter from C. N. Rail providing notice of the closure of the rail line through Hythe. Council felt a letter of objection should be written to C.N. Rail regarding this closure. There was some discussion about ongoing issues with C.N. Rail. It was noted that the weed notice sent to C. N. Rail has probably passed its two weeks' notice requirements so Public Works should proceed to have the grass cut on C. N.'s land.

b) City of Grande Prairie – Arctic Winter Games

The City of Grande Prairie request support from the region in hosting the 2022 Arctic Winter Games. The City noted that the joint recreation master plan suggests hosting events such as this throughout facilities within the region. Council advised staff to discuss the matter with the city of Grande Prairie and see if facilities in Hythe, such as the Curling Rink and the Arena, would be considered before making any commitment.

7. Other Business & Information:

a) Sewer Line Policy #42-01 – As per discussion in the last minutes Council reviewed the new sewer line policy which has pretty well been derived from a similar policy in the Town of Wembley.

b) AUMA Conference Report – The Mayor and the CAO gave verbal reports on events they had attended at the AUMA conference. They both felt it was a very worth well experience to attend this conference.

c) CAO advertisement - The CAO reviewed the advertisement and the related information pertaining to the advertisement for a new CAO. Council made some changes to the proposed advertisement pertaining to the requirements that the CAO live in the community. The CAO will then proceed to commence with the advertising.

8. Other Matters Members Business

Earlier in the evening Council and the CAO had attended a presentation by PMH insights regarding some management software. This software would help Municipalities monitor, track and report actual progress against the goals set out in the strategic plan and other documents. Council discussed checking the references on this software and talking to other municipalities who have been users.

Councilor Sandra Miller felt that the Village of Hythe had too many four way stops and that some other methods of traffic management should be considered. There was some discussion about the four way stop on 101 Street and 101 Avenue.

MOVED by Councilor Miller to remove the four-way stop on 101 Street and 101 Avenue. **That motion was defeated.**

There was some discussion about asset management. Mayor Peterson asked about preparing an Asset Management Plan to assist with the negotiations on the ICF.

Councilor Hewitt noted that he had been in touch with the firm who donated some fire pits to the Hythe Municipal Campground. Councilor Hewitt felt there should be some recognition for this donation and had purchased some gift cards for the donor as a memento of thanks for this substantial donation.

MOVED by Councilor Guise to approve the gift arrangements for the fire pits to reimburse Councilor Hewitt accordingly. **CARRIED 10/18/171**

Mayor Peterson requested council's advice on tonnage for vehicles as new signage is being erected to regulate truck travel and truck parking. There should be some review on the weight of truck that are allowed. Under the existing Truck Bylaw 503 the bylaw stipulates that vehicles in excess 8000 kg tare weight or exceeding seven meters in length must be restricted to the truck routes. There was some question about whether this 8000 kg limited could be lowered. Staff will research what other municipals are using for a truck weight limit.

Mayor Peterson asked that the CAO talk to Krahn about a trailer that is parked across the sidewalk there.

Mayor Peterson reported that he had some concerns about the location of the truck route from the owner of the Hythe Car Wash. The CAO advised that the bylaw should be amended once we have all our signage up in place.

CAO Gayton reported on the following:

- It was noted that the office staff had taken extra work in dealing with the Municipal Campground this year. The campground had been much busier than usual due to the presence of crews Serus and Murphy. The CAO recommended a bonus for work well done.
- **MOVED** by Councilor Smith to approve a bonus for office staff in recognition for their work with the campground this year. **CARRIED 10/18/172**

9. In camera

MOVED by Councilor Miller to go in to camera **CARRIED 10/18/173**

While in camera council discussed the Arena Managers contract and the arrangements for J. D. Septic for use of the sewer lagoon.

MOVED by Councilor Miller to go out of camera **CARRIED**
10/18/174

10. Adjournment

MOVED by Councilor Smith to adjourn the meeting **CARRIED 10/18/175**

Time of adjournment was 10:26 p.m.