

SEPTEMBER 23, 2019 AT 5:00 PM

Present: Mayor Brian Peterson
Councillors: Bill Guise
Ed Smith
CAO: Leona Hanson
Recording Secretary: Chelsea de Ruiter

1. Mayor Peterson called the meeting to order at 5:01 p.m.
2. **MOVED** by Councillor Guise to adopt the Meeting Agenda with the addition of the following items:
 - 7.k. GPREP Elected Officials Training
 - 8.b. County of Grande Prairie – Kairo’s Blanket Exercise **CARRIED**
09/19/195

Deputy Mayor Craig Hewitt joined the meeting at 5:13 p.m.

3. **MOVED** by Councillor Smith that the minutes of the August 19, 2019 regular Council meeting be approved as presented. **CARRIED**
09/19/196

4. Business Arising from the Minutes.
No business arising.

Councillor Miller joined the meeting at 5:52 p.m.

5. Delegations

Todd Locke, MPE Engineering Ltd. - 6:00 p.m.
Roads Assessment Report
Mr. Locke joined the meeting at 5:44 p.m.

Todd Locke with MPE Engineering, provided Council with an overview of the details of the Roads Assessment conducted by MPE Engineering Ltd for the Village of Hythe in 2018.

The assessment undertaken resulted in a comprehensive pavement and sidewalk evaluation program. The data collection, condition assessment, and rehabilitation need of the paved road and sidewalk networks offers Council an extensive report to assist them with future infrastructure maintenance and replacement planning. Council requested additional information from MPE Engineering and discussed additional subsoil testing options.

Mr. Locke committed to providing the information requested.
Mr. Locke left the meeting at 7:15 p.m.

6. Staff Reports

a. Greg Longson - PW Report

Public Works Foreman, Greg Longson provided an update for Council on the Willow Grove water supply upgrade. Due to the extent and unknown factors involved with the upgrade to the system additional costs were incurred. Request was made for Council to increase the budget allocation.

MOVED by Mayor Peterson to approve an increased budget up to \$44,000 for the upgrade repairs and maintenance of the Willow Grove water supply system. **CARRIED 09/19/197**

The sewer line flushing was delayed due to a contract truck having mechanical issues, but progress has continued.

Volunteers, staff, and contractors have been busy getting the Hythe & District Memorial Arena ready for the season.

Gravel has been added in order to repair the potholes behind the firehall and it has been requested that there is no parking there.

Public Works is preparing for a Flow Test that will be starting next week.

b. Leona Hanson – CAO Report as attached

7. Business & Information

a. Intermunicipal Meeting – October 16, 2019 will be attended by Mayor Peterson, Deputy Mayor Hewitt, Councillors Guise, Miller and CAO Leona Hanson

b. Christmas Season Event – Request for Decision

MOVED by Deputy Mayor Hewitt to approve a budget of \$5,000 for the Christmas Tree Event to be on November 30th and that a Committee be formed with Councillor Miller as the Chair. **CARRIED 09/19/198**

Mayor Peterson also volunteered for the Committee and Village Staff will assist.

c. Firefighter Recognition – Request for Decision

MOVED by Mayor Peterson to recognize Ed Woloshyn and present a Fire Services Exemplary Service Medal at a Legion dinner on October 4, 2019 or a date available for Mr. Woloshyn and his family to attend.

The Village will provide tickets for Mr. Woloshyn and his wife. **CARRIED 09/19/199**

d. Committee Appointment Considerations – Reference 2018 Listing

Administration provided a brief overview on current committee appointments and suggested that Council review the Committees they currently sit on as representatives for the Village of Hythe; and that they further advise any suggested changes prior to the October 7th Organization Meeting.

e. Waste Management RFP – Request for Decision

The current waste management contract is set to expire December 31, 2019.

MOVED by Mayor Peterson to approve development of a Request for Proposal to send to local companies that offer Waste Management with submissions received to be reviewed by Council. **CARRIED 09/19/200**

f. RCMP Survey was received from Sgt. Ash W. Browne – Attached
Council was invited to participate in a survey provided by the Beaverlodge RCMP detachment regarding RCMP services and ongoing commitment to the community.

g. RCMP District Officer and Representative Meeting – AUMA. Mayor Peterson, Deputy Mayor Hewitt and CAO Leona Hanson will be attending a meeting on Friday September 26, 2019 where they will bring forward concerns regarding the increase in rural crime.

h. Bylaw #548 – Connection, Control, and Regulate the Sale of Municipal Public Water Utility Services as an Amendment to the Village of Hythe Land Use Bylaw
MOVED by Councillor Guise to accept first reading of Bylaw #548 **CARRIED 09/19/201**

MOVED by Mayor Peterson to accept the second reading of Bylaw #548 **CARRIED 09/19/202**

MOVED by Deputy Mayor Hewitt to consider a third reading of Bylaw #548 **CARRIED UNANIMOUSLY 09/19/203**

MOVED by Councillor Miller to accept the third and final reading of Bylaw #548 **CARRIED 09/23/204**

i. ATCO Electric – Distribution Fee – Request for Decision
MOVED by Deputy Mayor Hewitt to increase distribution fee to ATCO Electric from 8% to 10%. **CARRIED 09/19/205**

j. ATCO Gas – Distribution Fee – Request for Decision
MOVED by Mayor Peterson to keep the distribution fee for ATCO Gas at 12%. **CARRIED 09/19/206**

k. Grande Prairie Region Emergency Partnership (GPREP) Elected Officials Training is to be completed through online participation or an in-person seminar being provided on October 23, 2019.

Administration advised that all Elected Officials must complete the training by March 31, 2020. Council elected to take the required training through online resources.

8. Correspondence

a. Community Foundation of Northwestern Alberta – An invitation was received to attend the 2019 Vital Signs Launch. The 2019 Vital Signs information will be available October 8, 2019 and Council is interested in receiving the information for future reference.

b. County of Grande Prairie – An invitation was received to participate in a Kairos Blanket Exercise being hosted by the County of Grande Prairie on October 18, 2019. Any council member that is interested can contact the Village office to set up registration.

9. Meetings Attended and Members' Business

Deputy Mayor Hewitt:

- Raised concern regarding the West Peace and CN properties' need to remove weeds and cut grass. Enquired about notices given to the property owners.
- Attended the Community Futures meeting.

Councillor Guise:

- Requesting that the County Representative responsible for Weed Inspector attend a future meeting to discuss the quality of weed inspection/control the Village is receiving as well as the process for reporting weed growth. The inspector has been informed about growth of Mayweed, but it doesn't appear anything has been done to rectify the problem.
- Met with Murry Soucy and discussed water wells in the Village. Recommended that further inquiry occur with the records on file with Alberta Environment and to get a formal communication process started.

Mayor Peterson:

- Attended the Regional Emergency Management meeting and notified that Council members will need to update training.
- Update from the Alberta Seniors Minister that progress with the Pioneer home is moving ahead.
- Met with the Justice Minister who discussed the plans to hire more prosecutors to strengthen the justice system. The plan to increase the Prosecutor position by 50 people will take approximately 3 years.
- Unable to attend a recent Intermunicipal meeting but confirmed with Mayor Potter from Sexsmith that the Village will continue to work with the neighbouring municipalities in different areas. Mayor Peterson is preparing for the next intermunicipal meeting.
- Inquired into current unsightly premises notices. Notifications need to be followed up with County Bylaw Enforcement.

10. In Camera

MOVED by Councillor Miller to go In-Camera at 8:49 p.m. **CARRIED**
09/19/207

- a. Human Resources
- b. Contract

MOVED by Mayor Peterson to go Out-of-Camera at 9:27 PM **CARRIED**
09/19/208

11. Adjournment

MOVED by Councillor Smith that the meeting be adjourned. **CARRIED**
09/19/209

Time of adjournment was 9:29 p.m.