

SEPTEMBER 24, 2018

Present:

Mayor Brian Peterson

Deputy Mayor Craig Hewitt

Councilors: Bill Guise

CAO: Greg Gayton

Recording Secretary: Tina Tollefson

1. The meeting was called to order by Mayor Brian Peterson at 5:34 p.m.
2. Minutes of the September 10, 2018 regular Council meeting
MOVED by Deputy Mayor Hewitt that the minutes of September 10, 2018 regular Council meeting be approved as presented. **CARRIED 09/18/157**
3. Business arising from minutes; it was noted that the dogs mentioned previously who entered the school grounds did not have tags. This matter has been rectified.
4. Representation:
 1. MLA Mr. Wayne Drysdale began his yearly review meeting with council at 5:34 p.m. He spoke with council regarding the CN service in the Village of Hythe, the tax recovery sale of properties within the Village, the pending insurance claim for the Pioneer Home construction and the proposed four lane highway that is to be coming through the Village of Hythe. His continued diligence to represent the Village of Hythe is appreciated. Mr. Drysdale left the meeting at 6:08 p.m.
 2. Public Works supervisor Greg Longson joined the meeting at 6:09 p.m. The priority for the Public Works department is to get sign posts up within the next week, and finish work at the lift station. If the weather remains favorable Public Works will continue with street tarring. The man hole covers need replacement or repair and markers. Also, six concrete barriers will be purchased for the Arena parking lot in preparation for the upcoming winter hockey season. Mr. Longson finished his report for council at 6:25 p.m.
5. Meetings Attended:

Mayor Peterson and Deputy Mayor Hewitt attended an Intermunicipal Development meeting (IMDP). The purpose of this meeting is to determine appropriate plans to put into place, specifically with regards to the four lane

highway that is going through the Village of Hythe. Boundaries and village access for this project need to be determined.

Mayor Peterson and Deputy Mayor Hewitt attended an Intermunicipal Collaboration Framework (ICF) meeting. It has been reasoned that much more work needs to be done for the consultants to securely establish the needs of the Village of Hythe in an effort to negotiate for better funding.

Mayor Peterson has had ongoing discussions with regards to the Hythe Pioneer Home and has commented that all parties are waiting on the insurance company.

Mayor Peterson suggested that a meeting with the town of Beaverlodge and the town of Wembley regarding matters with equipment sharing needs to be set.

Deputy Mayor Hewitt attended a community futures meeting. There may be opportunity to consider some alternative uses for the old Oakford building so that community futures will have a presence here in the Village of Hythe.

CAO Gayton attended the following meetings:

- September 11 – ICF meeting with County Council
- September 13 – CAO Gayton met with the new Village of Hythe community development officer, Carley Friesen
- September 13 – GPREP CAO's meeting
- September 14 – meeting with Trent with Swamp donkey
- September 17 – Intermunicipal Development Plan meeting
- September 18 – AUMA conference meeting with Mayor Peterson
- September 20 – Coree Ladwig with the County FCSS regarding new public transportation routes scheduled for the Village of Hythe to Grande Prairie.

6. Correspondence:

- a) County of Grande Prairie – IT Infrastructure.
MOVED by Mayor Peterson that a letter of support be sent to the County of Grande Prairie for a grant. **CARRIED 09/18/158**

7. Other Business & Information:

- a) TSI Consulting – agreement review. Dates have been set to review ICF information that will be submitted to the consultants.

MOVED by Councilor Smith to appoint Mayor Peterson and Deputy Mayor Hewitt as representatives for this committee. **CARRIED 09/18/159**

b) Bylaw #538 – intermunicipal SDAB

MOVED by Mayor Peterson to give first reading of Bylaw #538 **CARRIED 09/18/160**

MOVED by Councilor Hewitt to give the second reading of Bylaw #538 **CARRIED 09/18/161**

MOVED by Mayor Peterson to consider third reading of Bylaw #538 **CARRIED UNANIMOUSLY 09/18/162**

MOVED by Mayor Peterson to give third and final reading of Bylaw #538 **CARRIED 09/18/163**

c) Recreation master plan meeting information. Council examined excerpts from this agenda package. This is a template with its purpose to avoid too many recreational facilities being built within the County and how this impacts the Village of Hythe.

d) County of Grande Prairie – Hythe Pool Reserve. Mayor Peterson presented the proposed costs for the disassembly, use and reassembly of the pool cover. Council discussed the most practical course of action regarding the pool cover.

e) Sewer line policy. Changes to the current sewer line policy have been reviewed and approved for the Village of Hythe.

f) Arena Costs. To obtain proper monetary funding, from the County of Grande Prairie, for the operation of the arena, it has been noted by council that there is and needs to be value assigned to all the work done at the arena.

g) Tax sale properties – minimum bid. Council has decided that the sale of Lot 27, Block 1, Plan 8120869 be set at \$15,000. The property located at Lot 9, Block 1, Plan 5952HW is to be set at \$150,000

MOTION by Mayor Peterson to set the values for auction accordingly **CARRIED 09/18/164**

h) Water and Wastewater training costs. A policy with regards to training and ticketing Village of Hythe employees was reviewed and discussed.

i) New employee orientation. Council noted that moving forward it will be necessary to build and develop an orientation program for new Village employees through a safety or HR platform. The current orientation form remains acceptable as presented.

j) Atco electric franchise. Council reviewed correspondence regarding the 2019 Atco Electric franchise fee. The CAO provided information on what the towns of Beaverlodge, Sexsmith and Wembley charge for their franchise fees. Council discussed some of the financial obligations in the coming year.

MOTION by Mayor Peterson to charge an 8% franchise fee for the 2019 calendar year. **CARRIED 09/18/165**

8. Members Business

CAO Report: Verbal

CAO Gayton reported on the following:

- Council chambers will need to set up a temporary location and the library has been determined to be the best option.
- Wall dividers and desks have been ordered to set up new offices within the current Village of Hythe office.
- The arena grant application has been submitted.
- A contract in writing for the new arena attendant has been requested.
- Mr. Gayton would like to prepare a newsletter for the first week of October.
- Mr. Gayton will talk with Sif Hansen regarding the streetlights and the auto-off feature.
- Mr. Gayton met on the 23rd for an orientation with the new assistant CAO.
- The rural transportation project will be on Wednesdays. The bus will come to Hythe and take residents to Grande Prairie at a cost of \$5 each way. Children 11 years and younger with their guardian will not be charged. Once County Council approves this project it will go out to the surrounding municipalities for approval. It is proposed as a two year pilot project. A 30-40' bus will come to the Village of Hythe at about 9 a.m. and return from Grande Prairie at approximately 2-3 p.m. It has been proposed that the bus will stop at the Marshall Inn, a designated location near the Seniors Apartment, the Pioneer Home/Community centre, and a spot near 104th avenue and 104th street. Bus stop signs will need to be put up at these locations. Stops at the Prairie Mall, hospital and Walmart are on the schedule. The expected start time will be near the beginning of the 2019 calendar year. The Village Office may be asked to sell transit passes. There will be a quarterly meeting of an oversight board.

Councilor Hewitt addressed continued unsightly issues with various properties around the Village and proposed action to have them cleaned in a timely manner before winter. It has also been noted that many homes within the Village do not have proper house numbers. This is very important for emergency management. Notices will be sent to these homes requiring house numbers.

Councilor Guise commented on the great support for the Saturday clean up, and how presentable the trailer park and area behind the arena is looking. Mayor Peterson has noted specific unsightly areas that need immediate attention.

9. In camera

MOVED by Mayor Peterson to go in camera at 9:07 pm **CARRIED**
09/18/166

While in camera council discussed the CNRL lease, an employment agreement with the new CAO hiring, and a settlement agreement.

MOVED by Mayor Peterson to go out of camera **CARRIED**
09/18/167

MOVED by Councilor Hewitt to adjourn the meeting **CARRIED 09/18/168**

Time of adjournment was 9:58 p.m.