

SEPTEMBER 9, 2019

Present:

Mayor Brian Peterson
Deputy Mayor Craig Hewitt
Councillor Bill Guise
Councillor Sandra Miller
CAO Leona Hanson
Municipal Clerk Chelsea de Ruyter

Regrets: Councillor Ed Smith

1. The meeting was called to order by Mayor Peterson at 5:05 PM
2. **MOTION** by Councillor Miller to appoint Chelsea de Ruyter to the role of Municipal Clerk as the Recording Secretary of Council Meetings. **CARRIED 09/09/180**
3. **MOTION** by Mayor Peterson to adopt the Meeting Agenda with the addition of the following items
 8. h. Organization Meeting Date **CARRIED 09/09/181**
4. **MOTION** by Councillor Guise to approve the Minutes of the August 19, 2019 Regular Council Meeting. **CARRIED 09/09/182**
5. Business Arising from the Minutes: No business arising.
6. Delegations
 - a. ATCO Distribution - **Shelley Abram**, Customer Sales Representative – North West Region
Transmission & Distribution - Electricity Global Business Unit 5:30 PM
Shelley Abram, Customer Sales Representative and Doug Bagget, Operations provided an update to Council on the Distribution Revenue Forecast for 2020 Franchise fee that has in the past been increased from 6% to 8%. ATCO representatives heard concerns from Council regarding expenses at the Arena and inquires about finding a more feasible way to approach the expenses for seasonal consumption. Follow up will be required to obtain more details on this. ATCO representatives said they would be interested in supporting community events through their loaner program which provides BBQs and tents. Council was given an opportunity to review alternate energy consumption methods for consideration to advancing the available services in Hythe.
7. Staff Reports
 - a. Greg Longson - PW Report
Public Works Foreman, Greg Longson provided an update for Council on various activities including an update on the Willow Grove water supply routine maintenance and repairs to equipment and mechanical. Estimated expense to replace plumbing and pump for pumphouse 2 is approximately \$20,000-\$25,000. Also discussed was Bearisto street improvements recommend repairing the road by the post office with gravel and compaction for now; gravel other sections and a culvert repair. Campsite recently required sewer repairs which has been completed. Update on arena; the start-

up phase has commenced with ice planned to be ready for opening on September 30th.

b. Leona Hanson – CAO Report attached

i. Police Costing Model Engagement – Background

CAO Leona Hanson provided information about the Provincial plans regarding the Police Costing Model Engagement and how it may affect the Village of Hythe. It was discussed that previously municipalities with a population of under 5000 and rural municipalities did not pay policing costs and that the proposed Police Costing Models will create a cost to smaller municipalities like Hythe but may not directly result in enhanced service levels. See the attached report for additional reporting information.

8. Business & Information

a. Willow Grove Water System Upgrade – Request for Decision

MOTION by Mayor Peterson to approve \$25,000 for repairs and upgrades to the Willowgrove Water System. **CARRIED 09/09/183**

b. Street Improvement 2019 – Request for Decision - Pending Additional Information

MOTION by Councillor Miller to repair the street in front of the post office, compact with gravel and perform the paving of the site during the 2020 construction season. **CARRIED 09/09/184**

c. Bylaw #548 – Connection, Control, and Regulate the Sale of Municipal Public Water Utility Services as an Amendment to the Village of Hythe Land Use Bylaw

MOVED by Mayor Peterson to table until a later date. **CARRIED 09/09/185**

d. Notification for Land Use Bylaw Amendment Referral Notice – No concerns raised and no action required

e. RCMP Detachment Report was received for information. As further update to the request to meet with RCMP representatives during the AUMA Convention; confirmation or additional information has been requested from the meeting organizers.

f. ATCO Electric – Distribution Fee (See information provided under item 6.a.)

MOVED by Mayor Peterson to table pending more information. **CARRIED 09/09/186**

g. ATCO Gas – Distribution Fee (attached)

MOVED by Mayor Peterson to table pending more information **CARRIED 09/09/187**

h. Organizational Meeting Date

MOTION by Deputy Mayor Hewitt to set October 7, 2019 at 5:00PM as the Village of Hythe Organizational Meeting of Council. Regular Council Meeting of Monday October 7, 2019 will follow directly after the close of the Organizational Meeting. **CARRIED 09/08/188**

9. Correspondence

- a. Alberta Municipal Affairs – Municipal Sustainability Initiative Communication confirming the MSI and Gas Tax allocations for 2019 was received for information.
- b. Hythe Nursing Home Foundation Bus Purchase – Letter of Support Request
MOVED by Councillor Guise that a letter of support be provided. **CARRIED 09/09/189**
- c. Hythe Athletic Association – Letters of Support Request: Small and Large Capital Projects
MOVED by Councillor Miller that letters of support be provided to the Hythe Athletic Association. **CARRIED 09/09/190**

10. Meetings Attended and Members' Business

Deputy Mayor Hewitt

- Participated in the Fiber Optics RFP Review Meeting
- Suggestion that the 2020 budget process be started in November. Administration put together a schedule for the 2020 budget deliberations and bring back for Council consideration

Councillor Guise

- Participated in the Fiber Optics RFP Review Meeting

Councillor Miller

- Participated in the Fiber Optics RFP Review Meeting

Mayor Peterson

- Participated in the Fiber Optics RFP Review Meeting
- Mayor Peterson provided an update on the Pioneer Home and that progress is being made as a result of meetings with several Ministers of the Government and through the efforts of the new law firm hired to assist on the building project and insurance negotiations.

11. In Camera

MOTION by Mayor Peterson to move In-Camera at 7:32 PM **CARRIED UNANIMOUSLY 09/09/191**

a. Human Resources

b. Contract

MOTION by Councillor Miller to move Out-of-Camera at 8:30 PM **CARRIED UNANIMOUSLY 09/09/192**

MOTION by Mayor Peterson to approve the service agreement with ISL Engineering for flow testing in the amount of \$25,000. **CARRIED 09/09/193**

12. Adjournment

MOTION by Deputy Mayor Hewitt to adjourn the meeting. **CARRIED 09/09/194**

Time of adjournment was 8:43 p.m.

