

DECEMBER 11, 2017

Present: Mayor Brian Peterson

Councilors: Lyle Sipe

Craig Hewitt

Bill Guise

CAO: Greg Gayton

Steve Rawlyk – Public Works Supervisor

1. Mayor Peterson called the meeting to order at 5:28 p.m.

2. Minutes of the November 27, 2017 regular Council meeting.

Minutes from the November 27, 2017 regular Council meeting were reviewed and a correction was noted to agenda item 7. f)

MOVED by Councillor Sipe that the minutes of the November 27, 2017 regular Council meeting be approved as amended. **CARRIED 12/17/157**

3. Business arising from the Minutes:

Council discussed the request for tables and chairs in the old Oakfords building, Councillor Guise advised that the Legion is no longer interested in any more tables and chairs. It was noted that there were 60 chairs and a number of tables there. Council felt that \$500.00 for a package price for the 60 chairs and tables would be a fair offer. CAO will take this offer back to Bernadine McPherson.

4. Representation:

a) Steve Rawlyk – Public Works Supervisor – 5:30 p.m.

Public Works Supervisor presented Council with an activity summary for himself and his staff.

Councillor Guise noted that we should be keeping the old Artesian building, (owned by Ralph Taylor) clear in case anyone needs access into that building. He would like to look into a fertilizer spreader for the sidewalk maintenance. This way we could use sidewalk salt rather than sand. Councillor Guise said he would research this further.

Council then reviewed the activity noted in the Public Works report.

Staff were commended for their efforts in snow removal.

There was some discussion on equipment maintenance. Council then reviewed the quote from Brandt Tractor for repairing the differential in the front loader. The repair quote was for \$20,514.00 this included parts and labor. Council discussed the necessity to have the loader repaired. Mayor Peterson suggested that Public Works should look into a regular oil sampling program. This is a good system of preventative maintenance as the oil samples will give early indication if something is failing.

Council advised the Public Works Supervisor that he may wish look at having

some other things checked on the loader while it is at Brandt Tractor. The task to look at options for oil sampling will be added on to the task list. Councillor Hewitt was wondering if the Public Works report could show some time consumption. He also asked that the reports could show some issues that staff would like to refer to Council. There was further discussion about measuring time and more data on measured activities. Steve Rawlyk left the meeting at 6:10 p.m.

Council commenced reporting on meetings attended. Councillor Guise reported on a meeting at the extended care, and also some matters dealing with the arena. This included the outstanding loan, repairs needed in the building and some other issues.

Holly Sorgen from Community Futures joined the meeting at 6:15 p.m.

b) Holly Sorgen – Community Futures – 6:15 p.m.

Ms. Sorgen gave a presentation on Grande Prairie and District Community Futures. She noted the organization had been very busy and continued to be quite active in giving out business development loans.

Ms. Sorgen reviewed a power-point presentation on the activities and challenges facing Grande Prairie and District Community Futures.

A question and answer session followed the presentation.

Holly Sorgen left the meeting at 6:52 p.m. At this time Nathan Paquette from the Hythe Athletic Association joined the meeting.

c) Nathan Paquette – Hythe Athletic Association – 6:54 p.m.

Mr. Paquette advised Council that he had just recently commenced his duties as treasure for the Athletic Association which operates the Hythe Arena. He is just starting to discover some of the financial issues the arena faces.

He noted that the Hythe Athletic Association does acknowledge that they owe the Village of Hythe \$25,000.00, for a short term operating loan that was approved in 2015. His position with that is that the revenue and expenditures are fairly close to each other and in fact he anticipates a small deficit. He would rather pay the loan off in smaller increments for a longer period of time. Council noted that there is a substantial amount of subsidies to the arena for power and gas from the County of Grande Prairie and there has been some casino money gained in the last several years.

Council suggested that Mr. Paquette should look closer at his power bills because it appears that they are two services charged to the Hythe Arena, which is an unnecessary duplication.

Mr. Paquette advised that his preference would be to pay five annual installments of \$5,000.00 each to repay the loan. Council asked that he go back and reevaluate his expenditures and revenue, and in the interim, they would consider his proposal.

Nathan Paquette left the meeting at 7:15 p.m. Renay Morgan from the Hythe Ag. Society joined the meeting at that time.

d) Renay Morgan – Hythe Ag. Society – 6:55 p.m.

Ms. Morgan reported that she had some issues with the casino revenues, she has revenue banked from two casinos and the Alberta Gaming and Liquor Commission would like to see that money expended. Ms. Morgan asked Council for guidance and advice in terms of how to deal with that issue, as the swimming pool is no longer operating the Ag. Society no longer has a substantial source of expenditures. She did advise that some bleachers could be replaced at the ball diamonds.

It was noted that the Ag. Society does not pay any rent to the Arena or the Curling Club for use of their facilities during the fair. Possibly some rental agreements could be setup to compensate these two other organizations.

Council also advised Ms. Morgan to consider repurposing the building and look at other options for use of the swimming pool space.

Renay Morgan noted that she needed a letter from the Village, as the Village owns the land that the swimming pool building is on, giving her permission to look at repurposing the funds to some future use of the building.

CAO also advised that County is still holding some funds available for investigating repurposing the building. There was some discussion about the possibility of a splash park in the facility.

Renay Morgan left the meeting at 7:45 p.m.

At this time, Councillors took a short recess.

Council reconvened at 7:50 p.m.

Councillor Guise reported that he had met with Jim and Ann Nordhagen and got some advice from them regarding our CNRL lease issues.

Some of the things noted in their conversation was weed control for the land and a request that the gate at the west end of the property be permanently locked.

They also recommended that the Village and CNRL look at an arrangement where the use of the land is 99% CNRL and 1% Village.

Councillor Guise also noted that he had talked to some people about the Alberta Health Services land and there is some interest in getting that property developed.

Mayor Peterson noted that he had met with Rick Wallan and talked about the Mayor's proposal to auction off some buildings on online auction or Ritchie Brothers. Mr. Wallan suggested that the Village should get a legal opinion on that and get a legal response to the issue of what actually constitutes a market value.

5. Meetings Attended: Council reviewed the meeting that they had attended from November 27, 2017 to December 11, 2017.

6. Correspondence

a) Weyerhaeuser – Forest Management Plan

Weyerhaeuser asked if a Council member was interested in sitting on one of their committees. Council received this item for information.

b) Hythe Curling Club – grant request

Council received a grant request from the Hythe Curling Club for a security system. The club noted that since their recent break in there was a heightened need for better security in the building. CAO advised that there was still money left in the 2017 grants fund.

MOVED by Mayor Peterson to allocate \$800.00 to the Hythe Curling Club for their alarm system. **CARRIED 12/17/158**

c) ISL Engineering – IDP study

ISL Engineering requested some evening meetings with CAO's and some of the Councillors in mid-January. Mayor Peterson and Councillor Hewitt said they would be available to go. Mayor Peterson advised that Tuesday evenings are bad for him.

CAO will advise once the meetings are firmed up.

d) County Enforcement – Community Standards Bylaw

The Village received an email from Stuart Rempel of County Enforcement regarding a new Community Standards Bylaw, this was received for information.

7. Other Business & Information:

a) Regional Recreation committee – December 7, 2017 mtg.

CAO shared some information from the Regional Recreation Committee meeting in Hythe on December 7, 2017. He and Teresa Boudreault had attended on behalf of the Village.

Council had some inquiries about the Recreational Master Plan. CAO will see if he can find a summary of the Master Plan recommendations and email them out to Councillors.

b) Bylaw #534 – Atco Gas Franchise agreement

Council reviewed a Bylaw approving the new franchise agreement between the Village of Hythe and Atco Gas. CAO advised that the advertising had been done on the project and gave some historic back ground on that.

MOVED by Councillor Sipe to give second reading to Bylaw #534. **CARRIED 12/17/159**

MOVED by Mayor Peterson to give third reading to Bylaw

#534. **CARRIED 12/17/160**

c) Policy 32-05 – equipment use

Council had a first look at policy 32-05 regarding equipment use. Some changes were suggested and some additions. The CAO will bring the policy back for further review and the next regular Council meeting.

d) County of Grande Prairie – public works shop use – Received for information.

e) Minutes – November 30, 2017 – Nursing Home – Received for information.

8. Other matters (members' business):

CAO advised that he had discussions with the CAO's of Beaverlodge, Wembley and Sexsmith regarding a proposal for an Intermunicipal Collaboration Grant application under the ACP program. The proposal revolved around a review of each municipality's employee policies and procedures, with recommendations on the upgrading required.

MOVED by Councillor Guise that the Village of Hythe proceed as the managing partner for an Alberta Community Partnership IC Grant application regarding employee safety requirement and practices. **CARRIED 12/17/161**

Other partner municipalities would be the Towns of Beaverlodge, Wembley and Sexsmith.

Councillor Hewitt asked how the Village is doing in terms of its grant funding and if its getting the maximum amounts of grants that it can get. There was some discussion about different grants available and the time commitment needed to write grant applications that may or may not be approved.

Mayor Peterson requested that, that item be added on to our strategic plan discussions.

CAO noted that he had attended the November 30, 2017 Intermunicipal meeting in Sexsmith. He felt that the Intermunicipal meetings were an important priority for Village Council as a regional cooperation becomes a more important every year.

It was noted that a resolution had been passed in November 2015 to withdraw from the Intermunicipal meetings. There was some discussion among the Councillors about rejoining. Council concluded that they felt it was best to rejoin the bi-annual Intermunicipal meetings. It was noted that as Hythe is rejoining it would be our turn to host the next meeting in the spring.

MOVED by Councillor Sipe to rejoin the bi-annual Intermunicipal meetings

and to host the next Intermunicipal meeting. **CARRIED 12/17/162**

There was some discussion about doing some advertising about garbage carts sitting out on the street. Council felt that this was unsightly and hindrance to snow clearing to have the garbage carts left on the street all week. Councillor Hewitt requested that the Village look at getting the Chamber of Commerce re-started again. Some discussion followed on how to do that.

MOVED by Councillor Sipe to go into Camera. **CARRIED 12/17/163**

Mayor Peterson left the in-Camera session at 9:45 p.m. for the amount of time it took to deal with agenda item 9. a) realty advice. Mayor Peterson rejoined the in-Camera session at 9:54 p.m.

9. In Camera:

- a) Duayne Peterson – realty advice
- b) FCSS cost summary

MOVED by Mayor Peterson to go back into open session. **CARRIED 12/17/164**

MOVED by Councillor Sipe to defer the realty advice until January 2018 to allow time to get a legal opinion. **CARRIED 12/17/165**

10. ADJOURNMENT

MOVED BY COUNCILLOR HEWITT THAT THE MEETING BE ADJOURNED. **CARRIED 12/17/166**

TIME OF ADJOURNMENT WAS 10:00 P.M.