

**JULY 11, 2016**

Present: Mayor Gary Burgess  
Councilors: Gordon Nicholson  
Lyle Sipe  
Nadine Adolf

CAO: Greg Gayton

1. Mayor Burgess called the meeting to order at 5:04 p.m. Councillor Adolf was the only nominee at the July 6, 2016 nomination day for the Council vacancy caused by the resignation of Councillor Phillips. Councillor Adolf had been declared elected by acclamation. A swearing in ceremony was held for Councillor Adolf, and she affirmed the oath of office.

2. Minutes of the June 13, 2016 regular Council meeting

**MOVED** by Councillor Sipe that the minutes of the June 13, 2016 regular Council meeting be approved as presented. **CARRIED 07/16/95**

3. Business arising from the Minutes: No business arising from the minutes.

4. Representation:

a) FCSS Report – 5:30 p.m.

FCSS Director for the County of Grande Prairie, Kathleen Turner and Village of Hythe FCSS Programmer, Teresa Boudreault joined the meeting at 5:28 p.m. They reviewed a written submission for Council regarding the progress of the contracted FCSS Programmer since she commenced work in late January of 2016.

It was noted that the programming that has been offered has been well attended. The baby sitting program brought in eight students, Play Castle had an average attendance of seven children and nine parents who attended weekly. The volunteer tax program was well received and 65 seniors had attended the seniors tea. On an average the programmer sees about five individuals a day. She is also working closely with the Pioneer Home. It was noted that the volunteer tax program was targeted at seniors and low income earners and should not compete with other accounting services that are offering income tax preparation. The purpose of the tax program is to do very straight forward and simple tax returns it is not intended to do commercial returns or conventional income tax returns.

Teresa Boudreault noted that on July 23, 2016 there will be a “meet the babies” tea held at the Community Centre for the Webb Family. FCSS has also been helping administer community support provided to the Webb family.

Council noted that they were quite pleased with services provided by the contracted FCSS Programmer to date. It was decided to hold a further review meeting early next year once the 2016 year end numbers are available.

Kathleen Turner and Teresa Boudreault left the meeting at 5:42 p.m. Sylvia Carson joined the meeting at that time.

b) Sylvia Carson & Marie Lowen – Property concern – 5:45 p.m.

Sylvia Carson presented an eight page petition regarding a property on the corner of 101 avenue and 105 street. The petition noted that the property has been in a state of disrepair and abandonment for six years. The petition asked Council to take some action to ensure that the property remain in a state of reasonable repair. They noted that it is an ugly mark in an otherwise clean and neat neighborhood, and should it start on fire it would be endangering neighboring homes and residents.

Council noted that some action may be available through section 546 of the Municipal Government Act. There was some discussion about the proposed demolition of the building, it was decided to consult with the County building inspectors to see if the building is sufficiently sound or whether or not it should be torn down as unsafe. There was some discussion about the petition, Councillors asked the CAO to research whether or not it would be allowable for Councillors to sign a petition such as this. Sylvia Carson left the meeting at 6:05 p.m.

5. Meetings Attended:

Council and staff reviewed meeting they had attended between June 13, 2016 and July 11, 2016.

6. Correspondence

a) Campground Fence Tenders

Two bids were received for construction of the campground fence at the north and west side of the campground. Bids had been received from Tri-Solo Contracting based in the County of Grande Prairie and Bruce Tacks Construction of Beaverlodge. It was noted that Tri-Solo Contracting was the low bidder.

**MOVED** by Councillor Nicholson to accept the bid from Tri-Solo Contracting for the campground fence project. **CARRIED 07/16/96**

b) Christian LeClair – tree branch removal

A letter had been received from Christian LeClair regarding a problem with a poplar tree on the municipal boulevard located at his property located at 10024-102 avenue. CAO advised that he had looked at tree and there is an issue there. A professional tree service should look at it. It will be a difficult job to remove the branch in question. Mayor Burgess noted that he is getting Rick's Tree Services to do a project at the Pioneer Home and he will add that project on to the list.

**MOVED** by Councillor Nicholson to deal with Christian LeClair tree issue at the Village's cost. **CARRIED 07/16/97**

c) HCL Consulting – rising water data

Council reviewed some information from HCL Consulting Data Sources regarding the issue with rising water levels underneath the Village of Hythe. There was some further discussion. The matter will proceed forward. CAO noted that Alberta Transportation is requiring that any work done for a study on the water levels will need to be tendered in accordance with Alberta Transportation requirements, as Alberta Transportation is providing a \$7500.00 grant under the Alberta Municipal Water and Wastewater Partnership Program.

7. Other Business & Information:

a) Operator qualifications

CAO reviewed a proposal to amend the Villages operating license, so that operators certified under the Small Community's certification would be eligible to operate our water system.

b) Committee appointment review

It was noted that with the change in Council there were a number of committee appointments that were vacant. Council did discuss this briefly, but decided it would be more appropriate to table this matter to the August meeting, when Councillor Descoteaux was present. There was some discussion about the Pioneer Home Board vacancy, it is problematic to have a representative on a board that meets during the day.

c) Section #546 – Municipal Government Act

This had been discussed earlier on in the meeting when discussing the problem property.

d) MSI Capital Grants for revision

CAO had revised the budget for MSI Capital Grants to reflect changing circumstances and the MSI Capital program's requirement for a minimum amount for grant applications.

**MOVED** by Councillor Adolf that the MSI Capital Grant Applications be approved as revised. **CARRIED 07/16/98**

e) Incident Command for Elected Officials

Council reviewed information on an Incident Command for Elected Officials training on September 29, 2016. Matter will be dealt with at a time closer to the date of training.

8. Other matters (members' business):

There was some discussion about flushing sewer lines and issues arising from sewer gas. It was noted that often the sewer gas smell is indicative of an internal problem within the household doesn't relate to the municipal lines. There was discussion about using outside contractors to do the Play Castle program, that can be discussed at a later date with FCSS prior to the commencement of the fall program.

**MOVED** by Councillor Sipe to go into camera. **CARRIED 07/16/99**

Council went into Camera at 7:15 p.m.

9. In Camera

a) Grande Spirit Foundation – legal matter

**MOVED** by Councillor Sipe to go back into open session. **CARRIED 07/16/100**

Councillor Adolf asked about the process for going in Camera, Mayor Burgess explained the procedure, CAO noted that was a common practice to use the 3L rule for going into Camera. It is conventionally used for dealing with: land issues, legal matters, or labor issues.

10. Adjournment

**MOVED** by Councilor Nicholson that the meeting be adjourned. **CARRIED 07/16/101**

Time of adjournment was 7:28 p.m.