

NOVEMBER 14, 2016

Present: Mayor Gary Burgess
Councilors: Gordon Nicholson
Nadine Adolf
Carol Descoteaux

CAO: Greg Gayton
Teresa Boudreault – FCSS Programmer
Steve Rawlyk – Public Works Supervisor

1. Mayor Burgess called the meeting to order at 5:35 p.m.
2. Minutes of the October 24, 2016 regular Council meeting and the October 24, 2016 Organizational meeting.

MOVED by Councillor Nicholson that the minutes of the October 24, 2016 regular Council meeting be approved as presented. **CARRIED 11/16/145**

3. Representation:

Teresa Boudreault then gave Council an overview of FCSS activities. They hosted a “Back to School” safety event for children. Play Castle had a 40 children and adults attend their Halloween function. Week to week attendance at Play Castle is still good. The Parent Link activities at the community centre have been doing well and looks like it should be an ongoing service.

Teresa is presently finishing up her annual program reporting for the babysitting class and other programs that have been held this year. This has to be reported back to the province. Teresa noted that there was a seniors walk and talk activity at the community centre beginning Wednesday, November 16, 2016 from 10:00 a.m. until noon, this will run every Wednesday until October 26, 2017.

Teresa has been doing a survey for children ages 9 – 16 to see what activities they would see in the community centre, she has approximately 45 – 50 responses back on the survey.

The Community Centre board is considering a part time position to provide programs in the evenings for children.

It was noted that there will be a candle light vigil on December 20, 2016 in the school gym.

Council discussed meeting frequency with Teresa, everyone felt that if we met quarterly that would be good. She will meet with Council again at the second Council meeting in January 2017. Teresa Boudreault left the meeting at 5:43 p.m.

Mayor Burgess noted that Council still had yet to approve the Organizational meeting that was held on October 24, 2016 after the regular Council meeting.

MOVED by Councillor Descoteaux that the minutes of the October 24, 2016 Organizational meeting be approved as presented. **CARRIED 11/16/146**

Steve Rawlyk then meet with Council to discuss Public Works matters. He noted that an agreement had been in place with the Mennonite Church to sand their parking lot at \$150.00 per service. Councillor Adolf suggested that there should be a written agreement done to formalize the matter, the Village should not assume any liability regarding this service. The agreement should also note that the designated representative of the church will call and ask for sanding every time its needed, so that it is not just assumed that Public Works will sand if necessary.

Council discussed an incident near Tags in October, where a driver had driven into the ditch there. There was some discussion regarding the liability. Staff were directed to continue discussions with the driver of the vehicle.

Council noted that there is still a problem area in front of the post office, where there is getting to be a dip in the pavement. Staff will have a look at that.

Mr. Rawlyk reported that the front blade on the front end loader had not been dealt with properly over the past years. Past staff members have not been changing the cutting blades on it and now the mold board blade has been worn down, it will cost approximately \$5000.00 to have the issue repaired. The company repairing the blade has agreed to defer invoicing on the matter until January of 2017. Council authorized Mr. Rawlyk to proceed with the matter, it was felt that we should get the blade repaired as soon as feasible in order to be ready for the next snow fall. Steve Rawlyk left the meeting at 6:10 p.m.

4. Business arising from the Minutes:

5. Meetings Attended: Councillors reviewed the meeting that they had attended between October 24, 2016 and November 14, 2016.

Councillor Nicholson had attended two Grand Spirit board meetings.

Councillor Descoteaux had attended a Library board meeting, Pioneer Home board meeting, Continuing Care board meeting and a meeting of the Community Centre board.

Mayor Burgess had met with a RCMP representative.

There was some discussion about the upcoming inter-municipal meeting on December 1, 2016. This will be held in Grande Prairie at 6:00 p.m. We will gather at the Village office at 5:00 p.m. The four Councillors in attendance and CAO all agreed they would attend.

6. Correspondence

a) Government of Alberta – MSI Grants – received for information

b) Verna Yiu – Beaverlodge Hospital – received for information

c) Grande Spirit Foundation – received for information

d) Trans Canada Pipelines – received for information

e) Hythe Food Bank – request for donation

The Hythe Food Bank sent out a letter requesting donations. Councillor Nicholson noted that Food Bank board did not intend that the Village be solicited for a donation. The Hythe Food Bank board is well aware that the municipality pays the utilities and insurance on the food bank building and they appreciate those contributions. Therefore they were not requesting a donation from the Village.

7. Other Business & Information:

a) Modernized Municipal Government Act – feedback

CAO advised of a document outlining the feedback the province had received over the summer when the Minister of Municipal Affairs toured the province regarding the proposed new Municipal Government Act.

b) Northern Alberta Elected Leaders – October 14, 2016 mtg. – received for information

c) Cheque Summary – cheques #20160714 – 20160860 – received for information

8. Other matters (members' business):

CAO reviewed the results of a meeting of the CAO's in the area to review the Alberta Community Partnership Grants. One of the recommendations arising from that meeting that we continue to apply for a Community Partnership Grant for re-writing and updating the Land Use Bylaw for Wembley, Sexsmith, Hythe and Beaverlodge. The Village of Hythe would be the managing partner on this program, cost is estimated to be

approximately \$75,000.00, pending confirmation.

MOVED by Councillor Descoteaux that the Village of Hythe be the managing partner for the Land Use Bylaw update grant application through the Alberta Community Partnership Program. This Land Use Bylaw update would cover the communities of Wembley, Sexsmith, Hythe and Beaverlodge. **CARRIED 11/16/147**

Councillor Descoteaux inquired about the qualifications needed to be the library auditor. Gloria Davis has passed away and the library is in the process in looking for a new accountant for year-end audit. There was some discussion about the qualification requirements for an auditor. This needs to be researched further.

Councillor Nicholson was concerned about fluctuating pressure levels in the municipal water system. He noted that in evenings pressure levels seem to be fine, but sometimes during the day the amount of pressure seems to be dropping. It was suggested possibly there may be a problem with one of the pumps. The pressure was fine when the good pump was kicking in and maybe less when the problem pump is kicking in. Staff will check into that.

Mayor Burgess inquired about the windmills at the sewage lagoon. It was noted that Chad Wiwchar had not completed this project. The staff should look at the aeration equipment that is out there and see what needs to be stored inside for the winter. Now that Travis Peterson is checking our wells, there was some discussion about who was Travis's back-up if he is gone. Staff are looking into the matter further.

MOVED by Councillor Adolf to go into camera. **CARRIED 11/16/148**

Council went into Camera at 7:11 p.m.

9. In Camera
- a) Resignation – Chad Wiwchar

While in Camera, Council discussed a personal matter.

MOVED by Councillor Adolf to go back into open session. **CARRIED 11/16/149**

Council went back into open session at 7:20 p.m.

Council decided to have the Christmas Lighting Contest judging done on Monday, December 19, 2016, commencing at 7:00 p.m.

10. Adjournment

MOVED by Councillor Nicholson that the meeting be adjourned. **CARRIED 11/16/150**

Time of adjournment was 7:30 p.m.