

NOVEMBER 27, 2017

Present: Mayor Brian Peterson

Councillors: Ed Smith
Lyle Sipe
Craig Hewitt
Bill Guise

CAO: Greg Gayton
Teresa Boudreault – FCSS Programmer
Samantha Cabral – Program Coordinator for Beaverlodge Victim Services Unit Society

1. Mayor Peterson called the meeting to order at 5:32 p.m.
2. Minutes of the November 14, 2017 regular Council meeting.

MOVED by Councillor Sipe that the minutes of the November 14, 2017 regular Council meeting be approved as presented. **CARRIED 11/17/151**

3. Representation:

a) Beaverlodge Victims Services

Council then heard a presentation from Samantha Cabral, Program Coordinator for Beaverlodge Victim Services Unit Society, which covers Wembley, Beaverlodge, Hythe and the west end of the County. Their service boundaries are the same as the RCMP Detachment.

She noted that in 2016 the organization dealt with 118 case files, including 16 from Hythe. In 2017 it looks like the case files will be between 130-150 range. Victim Services has only one paid staff member and a six-member volunteer board.

They participate in other activities such as Trauma Drama and other preventative measures.

A large portion of their funding comes from the Provincial Government from the Victim Assistance Fund. They do some fundraising, and have a golf tournament once a year.

There was a brief question and answer period after the presentation.

Council thanked Samantha Cabral for her presentation.

Samantha left the meeting at 5:45 p.m.

b) Hythe FCSS – Monthly update

Council then met with Teresa Boudreault regarding FCSS. Ms. Boudreault reviewed her contact activity year to date. She noted that many of the activities and programs of Hythe FCSS are contained on their Facebook page. FCSS provides support and referrals for the local foodbank society. Councillors

were concerned about the Foodbank's decision to provide vouchers this year for Christmas instead of a traditional Christmas hamper. Council noted that the voucher system lacks the personal touch that a hamper system provides. There was some discussion about ways to influence that decision. It was noted that our foodbank society does attend regional meetings and does cooperate with other foodbank societies in the area, so possibly some influence could be brought to bear before the decision is made for next year. Teresa Boudreault left the meeting at 6:18 p.m.

4. Business arising from the Minutes: No business arising from the minutes.

5. Meetings Attended: Council reviewed the meeting that they had attended from November 14, 2017 to November 27, 2017.

CAO reported on the meetings he had attended.

6. Correspondence

a) Town of Taber – cannabis legislation – Received for information.

b) Peace Library System

Council reviewed correspondence from the Peace Library System advising of the services they provide. Councillor Sipe reported that he was unable to attend the recent meeting, but will be able to attend future meetings.

c) Hythe Legion, Beaverlodge Curling Club – Tables, Chairs, Foosball Table
Council received a verbal request from the Hythe Legion and the Beaverlodge Curling Club, regarding tables, chairs and a foosball table, located in the old Oakford building. There are presently 60 chairs in the building and eight round tables. Council's initial thoughts on this is they would like to see what is in that building stay within the community.

Councillor Guise commented that he was unaware of any requests coming from the Legion on this, he wished to check with Bernadine McPherson about this.

Council decided to defer the matter to the December 11th regular Council meeting.

7. Other Business & Information:

a) FCSS agreement

Council reviewed the Provincial FCSS agreement, and approved participation in FCSS for another year.

b) Alberta Community Partnership Program

Applications for the 2017/2018 Alberta Community Partnership Program

have to be received by the Province by January 4th, 2018

The CAO reported that normally the CAO's meet to discuss possible applications, but that meeting hasn't been held yet this year.

Council discussed some possible regional applications that could be submitted that met the criteria of the program.

Some of the suggestions were work on a joint safety plan; joint strategic plan; looking at power consumption study's, and a regional review on utilities. CAO will advise further.

Council inquired about the utilities on the arena, it was noted that the Hythe Athletic Association pays its own bills regarding that.

Council was concerned that there appears to be two power sources feeding into the arena, one coming in from the front and one from the back.

Councillor Guise will look into the matter, as he is the Hythe Athletic Association representative.

There was some concern that the arena might be getting invoiced for two services there.

c) CAO Performance appraisal information

Council was provided with some information regarding how to do a CAO Performance appraisal.

d) 2018 Municipal Audit

Council received a one-year quote from MNP for the 2017 Municipal year audit. It was noted that the advice from Municipal Affairs was to tender out for a five-year audit term rather than a three-year audit term as this saves on orientation cost in case the audit firm has changed.

Council reviewed some information about what other municipalities are paying for their audit services. There was concern that MNP prices were not competitive as compared to some of the information from other similar size municipalities. However, it was getting late in the year to make a substantial change; audit season is approaching.

MOVED by Councillor Hewitt to approve a one-year quote from MNP as provided and to look at a five-year term when tendering out the municipal audit next summer. **CARRIED 11/17/152**

e) Task List

CAO reviewed the task list for staff including projects that needed to be done. CAO will provide Councillor Hewitt a copy of the Quality Management Plans including some of the plans approved by Wembley and Sexsmith. Council asked that the items on the task list be sorted by deadline.

f) Notes to file – tax recovery/CPA's

There was further discussion about tax recovery process and the possibility of auctioning them off. It was decided to list the Oakford building with Duayne Peterson at ReMax and the old Legion as well. Councillor Sipe will talk to Duayne Peterson about this. Mayor Peterson will discuss the matter with Rick Wallan.

8. Other matters (members' business):

Councillor Guise reported that he'd heard that the arena ice plant was consuming a large amount of brine, and that there is a possible substantial leak in the system. He will check into the matter and if there is a substantial and ongoing leak in the system he will check in to the matter and report back to Council.

Councillor Hewitt requested that when the policy is drafted regarding the emergency access routes that there be provisions that the trees that are planted on the emergency access alley ways should be cut down. There is no need for trees to block off the access.

MOVED by Councillor Sipe to go into Camera. **CARRIED 11/17/153**

While in Camera, Council dealt with a drainage complaint on a road way accessing an abandoned landfill lease east of town.

9. In Camera:

a) Old landfill

MOVED by Mayor Peterson to go back into open session. **CARRIED 11/17/154**

MOVED by Councillor Sipe that Councillor Guise talk to Jim Nordhagen regarding CNRL Oilfield Leases. **CARRIED 11/17/155**

Council requested that the CNRL Landman be invited to a future Council meeting. It was noted that the debris on the top of the old dump be cleaned up. Council set a deadline of February 15, 2018 for the Public Works staff to complete this.

Councillor Sipe left the meeting at 9:35 p.m.

Councillors then returned to members business.

Councillor Hewitt noted that he had had a few complaints about taking some of the scalping some of the sod off when doing snow removal. CAO will talk to the Public Works staff about that.

Some concerns were expressed about visibility at some intersections and

stop signs.

Mayor Peterson had several suggestions for winter activities, including a toboggan hill south of the ball diamonds, where we are presently piling snow. He also suggested a snow making machine could be acquired for that area. Another suggestion was a climbing wall at the old swimming pool. Councillor Hewitt requested information about possible extending spring clean-up and acquiring bins on a long-term basis.

More discussion about derelict properties, this included a community standards bylaw and or changes to the minimum tax amounts.

Council decided to do the Christmas Lighting Contest judging on December 18, 2017 at 7:00 p.m.

The CAO provided Council with some feedback from staff regarding the requirement for daily data logs from all staff as noted in the resolution #11/17/138 from the November 14, 2017 regular Council meeting. CAO advised that most staff had not looked positively on the requirement. Council felt that the requirement for daily logs was not onerous, they felt they required the information to do proper analysis and planning of staff activities. This information would also help them look for improvement in procedures.

They noted that they are accountable to the taxpayers for the work done by staff.

Having concluded members business it was appropriate to adjourn the meeting.

10. ADJOURNMENT

MOVED BY COUNCILLOR SMITH THAT THE MEETING BE ADJOURNED. **CARRIED**
11/17/156

TIME OF ADJOURNMENT WAS 10:33 P.M.