

## OCTOBER 24, 2016

Present: Mayor Gary Burgess  
Councillors: Gordon Nicholson  
Lyle Sipe  
Nadine Adolf  
Carol Descoteaux

CAO: Greg Gayton

1. Mayor Burgess called the meeting to order at 5:28 p.m.

2. Minutes of the October 11, 2016 regular Council meeting  
**MOVED** by Councillor Nicholson that the minutes of the October 11, 2016 regular Council meeting be approved as present. **CARRIED 10/16/139**

3. Business arising from the Minutes:

4. Representation:

a) Steve Rawlyk – Public Works report – 5:30 p.m.

Public Works Supervisor, Steve Rawlyk joined the meeting at 5:30 p.m. Mr. Rawlyk presented a verbal report on the Public Works activities and issues. There was some discussion about the snow fall that happened last week. And some issues that had arisen from that. Councillor Sipe felt that the snow piles that were still on the street should be moved to a vacant lot, so we don't have to contend with them in the event of a new snow fall.

There was some discussion on equipment maintenance. Steve Rawlyk noted that the front end loader was returned back to Hythe on October 13, 2016. There had been some issues with the Skid Steer that also required maintenance.

Discussion ensued regarding the gravel truck. The hydraulic ram was leaking badly and had to be replaced, cost on that is \$2,868.00. The gravel truck is presently at Highway 43 for replacement of the ram and the annual vehicle inspection check.

Mr. Rawlyk noted that the sewage lagoon is still draining.

Steve Rawlyk left the meeting at 5:54 p.m.

Council then moved on to Business arising from the minutes.

CAO noted that Duarte Valerio had withdrawn his re-zoning application, as discussed at the last Council meeting.

5. Meetings Attended: Councillors reviewed the meeting that they had attended between October 11, 2016 and October 23, 2016.

Councillor Adolf reported on the Hythe Athletic Association meeting, there was a total change in the executive for the association.

Councillor Nicholson reported on the Grand Spirit Foundation meeting.

CAO reported that he had met with Teresa Boudreault and she was planning to be here tonight for a FCSS report, however an illness had intervened and she will attend the first Council meeting in November.

6. Correspondence

a) County of Grande Prairie – Economic Development Strategy

CAO will complete a survey form that is attached to the strategy.

b) Hythe & District Food Bank

There was some discussion about the need for a facility for the food bank to prepare

Christmas hampers. Councillor Sipe suggested that they should check out the sewing room in the Community Centre, it's a large room that may be available.  
Food Bank letter was received for information.

c) County of Grande Prairie – Fire Mutual Aid – received for information.

d) RCMP request for meeting

Mayor Burgess indicated that he would be available to meet with a representative of the RCMP on Thursday, October 27, 2016. CAO will follow up further with the RCMP.

e) Regional Transportation Priorities – received for information.

7. Other Business & Information:

a) Crime Statistics – 2013-2016

Crime statistics for the Village of Hythe were reviewed, these covered a three year period for the first nine months of the year.

b) Water Week North conference – Grande Prairie

The agenda for a seminar that Steve Rawlyk had attended in Grande Prairie was received for information.

c) Report re: regional water line – Consultant selection – verbal

CAO reported that the waterline committee has selected Associated Engineering, as the engineering consultant for the West Waterline construction project.

d) Regional Landfill cost sharing

CAO provided Council with a proposal for a more equitable cost sharing for the regional landfill. CAO advised that there may be further research work on the County apportionment of the cost. CAO is authorized to send out the proposal to other municipalities.

e) Stand by procedures policy

Council review policy #32-04 regarding stand by procedures for Public Works staff.

**MOVED** by Councillor Adolf to adopt the Village of Hythe stand by procedures. **CARRIED 10/16/140**

f) Christmas lighting options

Council looked at some options for outdoor decorative lighting for the Christmas season. An MSI capital grant application had been made in the amount of \$15,000.00 for Christmas lighting. It was noted that timelines were short to buy new lighting for this year. It was decided to take a longer term approach to the issue. Council noted that information was needed from Public Works in terms of which poles in town would be suitable for Christmas lighting and which poles would need electrical upgrades so Christmas lights can be installed.

Councillor Descoteaux, Cindy Lockhart and Betty Atkinson will form a committee to make a recommendation on which decorations to buy.

8. Other matters (members' business):

Councillor Descoteaux had a concern about a motorhome being parked on the road at 105<sup>th</sup> street. It hasn't moved for a while, CAO will look after the matter.

Councillor Sipe advised that he will not be present for the Council meeting on November 14, 2016.

Mayor Burgess wished to discuss blocking off the emergency access routes north of 103<sup>rd</sup> street. He was experiencing issues with his neighbors, with regards to use of one of the emergency access routes. He suggested gates should be put on. Council noted

that there is a situation on 101<sup>st</sup> street where a bus had been parking on the street, it may be more appropriate to allow that bus to park on one of the routes immediately adjacent to the house.

Council had some further discussion to the repair to the gravel truck as noted in the quote from Highway 43 Services.

**MOVED** by Councillor Sipe to make the necessary repairs to the gravel truck in order to keep it operational. **CARRIED 10/16/141**

**MOVED** by Councillor Nicholson to go into camera. **CARRIED 10/16/142**

While in Camera Council discussed some matters pertaining to the RCMP annual performance plan.

9. In Camera

a) RCMP annual performance plan

**MOVED** by Councillor Sipe to go back into open session.

**CARRIED 10/16/143**

10. Adjournment

**MOVED** by Councilor Adolf that the meeting be adjourned.

**CARRIED 10/16/144**

Time of adjournment was 7:14 p.m.