

## OCTOBER 30, 2017

Present: Mayor Brian Peterson

Councillors: Ed Smith

Lyle Sipe

Craig Hewitt

Bill Guise

CAO: Greg Gayton

Hal Berg

Beverley Jinkerson

1. Mayor Peterson called the meeting to order at 7:55 p.m.
2. Minutes of the October 10, 2017 regular Council meeting.  
**MOVED** by Councillor Sipe that the minutes of the October 10, 2017 regular Council meeting be approved as presented. **CARRIED 10/17/129**

### 3. Business arising from the Minutes:

Councillor Sipe elaborated on the issue with Craig Lacey and complaints about sap falling from the trees. It was felt a letter should be sent to Mr. Lacey. CAO will look after having one prepared.

Some discussion followed regarding tree trimming. Councillor Guise suggested that more trees in the Village should be trimmed on a regular basis.

There was also a discussion arising from the minutes regarding picnic tables.

Council felt that picnic tables should be put away in the winter, rather than being left outside in the elements all winter. In the future, if new picnic tables are constructed they should be stained, rather than painted.

There was some discussion regarding the campground. There are some litter issues at the campground, Council wants it dealt with, CAO will discuss the matter with Public Works.

Hal Berg and Beverley Jinkerson left the meeting at 8:17 p.m.

### 4. Representation:

- a) Teresa Boudreault – FCSS Coordinator – 7:30 p.m.

Teresa Boudreault had met with Council briefly at the organizational meeting at 7:00 p.m.

### 5. Meetings Attended: Council reviewed the meeting that they had attended from October 10, 2017 to October 30, 2017.

CAO had reported on meetings he had attended over the past three weeks.

## 6. Correspondence

### a) Beaverlodge Detachment changes

CAO advised that the Mayor and CAO of Hythe had met with the RCMP regarding these announced changes. The change will have little effect on the day to day operations of the detachment.

### b) Councillor Orientation session – Valleyview – November 6, 2017

CAO circulated information regarding Councillor Orientation session in Valleyview, put on by the MD of Greenview. Mayor Peterson and Councillor Sipe will attend, other Councillors will let the CAO know if they wish to attend.

### c) Councillor Orientation – Emergency Management

Council reviewed some basic information on Emergency Management training. There are no specific dates noted in the information. Received for information.

## 7. Other Business & Information:

### a) Provincial Constituency boundary

CAO reported that the Village of Hythe had made a presentation to the Electoral Boundaries Commission regarding proposed changes in the constituency boundary, many other municipalities in the Grande Prairie area had also made some submissions protesting the proposed change. Those submissions had been heard and the final report from the Electoral Boundaries Commission left Hythe, Beaverlodge and Wembley in the Grande Prairie Wapiti Constituency.

### b) Christmas decoration

Council reviewed pricing on Christmas decorations for the street lights. CAO advised that MSI Capital Grant had been obtained for these Christmas decorations. It is necessary to order them soon, in order to have them up by Christmas.

**MOVED** by Councillor Sipe to approve the order for the Christmas lighting as presented by staff. **CARRIED 10/17/130**

### c) Truck Route Signage

CAO advised Council of the plans to formalize the truck route. Received for information.

### d) Code of Conduct bylaws

CAO advised Council that Code of Conduct bylaws will be mandatory for Councils in the near future. He provided two sample bylaws, Council will review these bylaws and the matter will be revisited in the future.

### e) 2017 Water Week North

Council reviewed the agenda from the seminar for the Water Week North. Travis Peterson and Steve Rawlyk had attended the seminars.

## 8. Other matters (members' business):

Council discussed the streets by the Grand Marshal Inn. Council felt that it was important to look at doing something before the pavement freezes. It was felt that some of the piles of rubble that Public Works had scraped up there, could be used for filling pot holes. It was decided to have a meeting on Saturday, November 4, 2017 at 8:30 a.m. at the Grand Marshal Inn to discuss that issue.

It had also been noted in the orientation material received by Council that there should be a tour of the town facilities. It was decided to do the Council tour of town facilities with the staff following the meeting at the Grand Marshal. There was some discussion about the licensing of staff for water and sewer certifications. Mayor Peterson asked that there be some research into getting our staff to a level two certification for water and sewer.

Council noted that the Village should do up a contingency plan for water operators in case there is ever a situation where we are short a water operator. CAO will look at putting it into a water operations plan.

The Mayor asked that Council consider preparing a strategic plan, also to prepare a follow up list of tasks that come from meeting and other gatherings. It was noted that November 11<sup>th</sup> is coming up soon and a representative of Council will be needed to lay the wreath at the Remembrance Day Ceremony. Mayor Peterson volunteered to perform this duty for the Village of Hythe. CAO will ensure that the road in front of the Legion is graded prior to Remembrance Day.

**MOVED** by Councillor Sipe to go into Camera. **CARRIED 10/17/131**

While in Camera, Council discussed a rental issue and a bylaw enforcement issue.

9. In Camera:

- a) Old Fire Hall Lease

**MOVED** by Councillor Hewitt to go back into open session. **CARRIED 10/17/132**

**MOVED** by Councillor Sipe to change the lease amount on the Old Fire Hall rent to \$550.00 per month for the six-month lease period, and to have a more detailed review of the contract at the expiry of the six months. **CARRIED 10/17/133**

It was noted that in the Organization meeting that there was no mention of a Deputy Mayor, it is important to have a Deputy Mayor who can fill in when the Mayor is unavailable.

**MOVED** by Councillor Hewitt to appoint Councillor Sipe as the Deputy Mayor. **CARRIED 10/17/134**

There was some discussion about the old Legion building, that the Village has inherited via the tax sale process. Mayor Peterson suggested that the Village look into auctioning off the building through Ritchie Brothers.

**MOVED** by Councillor Sipe to investigate some sale options for the old Legion building at 9920-101 Avenue. **CARRIED 10/17/135**

10. Adjournment

**MOVED** by Councillor Smith that the meeting be adjourned. **CARRIED 10/17/136**

Time of adjournment was 10:40 p.m.