

**MINUTES OF MONDAY, NOVEMBER 2, 2020 AT 5:00 PM REGULAR  
MEETING OF THE HYTHE VILLAGE COUNCIL HELD AT THE GLAS HOUSE,  
HYTHE**

Present: Mayor Brian Peterson  
Deputy Mayor Hewitt  
Councillors: Bill Guise  
Sandra Miller  
Ed Smith  
CAO: Leona Hanson  
Recording Secretary: Chelsea de Ruiter

1. Mayor Peterson called the meeting to order at 5:19 p.m.
2. Adopt Meeting Agenda  
**MOVED** by Councillor Smith to adopt the meeting agenda with removal of the following items:
  5. b. Richard Smith, Tirecraft  

**CARRIED 11/20/271**
3. Minutes of the October 19, 2020 Regular Council Meeting  
**MOVED** by Councillor Smith to approve the minutes of the October 5, 2020 Regular Council Meeting.  

**CARRIED 11/20/272**
4. Business Arising from the Minutes.  
No Business Arising from Minutes.
5. Delegations –
  - a. Beairsto & Associates – Contracts Closed Session 5:30  
**MOVED** by Deputy Mayor Hewitt to go in to closed session at 5:31 p.m.  

**CARRIED UNANIMOUSLY 11/20/273**

**MOVED** by Mayor Peterson to go out of closed session at 6:58 p.m.  

**CARRIED 11/20/274**
6. Operations Update  
CAO Hanson provided a draft of the quarterly municipal newsletter for Council to review. Council was provided a draft of the Land Use Bylaw to take away for review and further discussion at an upcoming Councill meeting. Administration provided an update on the upcoming Intermunicipal Government meeting scheduled for November 5<sup>th</sup>, Mayor Peterson, Deputy Mayor Hewitt, and CAO Hanson will attend in person, Councillor Miller will attend virtually, the Village will be given an opportunity to provide an update on municipal items, Council confirmed they would like to provide an update on Fiber Optics, Community Spirit, Rebranding, New Care Center and Historic Designation progress for the Hythe Memorial Arena. Administration provided Council with an update on the administration/library renovations progress.
7. Business & Information
  - a. Request for Decision: Hythe Municipal Library Memorandum of Agreement  
The Hythe Municipal Library has asked the Village of Hythe for support and resourcing assistance to address sustainability of the Library. In this respect, a Memorandum of Agreement has been drafted and provided to Council for review. Administration recommended Council approve entering into the Memorandum of Agreement with the Hythe Municipal Library Board as presented.  
**MOVED** by Councillor Miller to approve entering into the Memorandum of Agreement with the Hythe Municipal Library Board.  

**CARRIED 11/20/275**
  - b. Request for Decision: Human resources Policy Update  
Administration provided an updated Human resources Policy for the Public Works Department for Councils considerations.  
**MOVED** by Deputy Mayor Hewitt to approve the updated Human resources Policy as presented.  

**CARRIED 11/20/276**
  - c. Request for Decision: Snow Removal Policy Update  
CAO Hanson provided the updated Village of Hythe Snow Removal Policy for Councils

considerations. Updates include the addition of policy regarding street parked vehicles that are not moved within 72 hours of snow plowing and the addition in the policy of Property Owner Responsibilities and how that relates to walkways and driveways. The Policy will be added to the Village of Hythe website and highlights will be included in the November Newsletter.

**MOVED** by Councillor Miller to approve the update to the Snow Removal Policy.

**CARRIED 11/20/277**

- d. Request for Decision: FCSS - Plan to Address Homelessness  
Through the Rural Mental Health Project, a homelessness issue was identified. Administration asked that one or two Council members attend the focus group on Tuesday November 3<sup>rd</sup>. Councillor Guise offered to go as he is appointed to the FCSS Advisory Committee and this initiative is in line with the Committee purpose.

8. Correspondence

- a. Beaverlodge RCMP Detachment Report – Provided for information  
b. Minister of Municipal Affairs, Honourable Tracy Allard – Provided for information.  
c. Premier of Alberta, Honourable Jason Kenny – Provided for information

9. Meetings Attended and Members' Business

Councillor Miller – Attended Library Board Meetings. Councillor Miller is happy to see the potholes are being filled and thank Public Works. Councillor Miller has seen that the Elementary School in Beaverlodge is petitioning to have the Peace Wapiti Junior High students from Beaverlodge stay in Beaverlodge for their schooling years.

Deputy Mayor Hewitt- Attended Library Board Meetings.

Councillor Guise – Councillor Guise inquired about the water well at the Pioneer Home, no new information has been received. Further, inquired about the accumulation of litter around the old fire hall, no new information was available. Councillor Guise was pleased to see some areas cleaned up that had received unsightly premise notifications.

Councillor Smith – No meetings attended. No member business

Mayor Peterson – No meetings attended. No member business.

CAO Leona Hanson – Administration shared that the Hythe Fire Department had a posting for a First Responder position to be stationed at the Fire Hall.

10. Closed Session

**MOVED** by Councillor Guise to go into closed session at 8:16 p.m.

**CARRIED UNANIMOUSLY 11/20/273**

- a. Contracts  
i. Fiber Optics  
ii. Systems  
b. Human Resources  
c. Land

**MOVED** by 9:25 to go out of closed session at p.m.

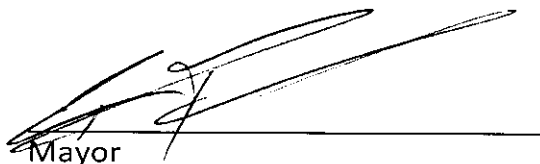
**CARRIED 11/20/274**

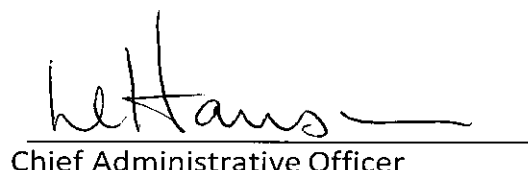
11. Adjournment

**MOVED** by that the meeting be adjourned.

**CARRIED 11/20/275**

Time of adjournment was 9:26 p.m.

  
Mayor

  
Chief Administrative Officer